

WEST HAGBOURNE PARISH COUNCIL

To all Councillors on the West Hagbourne Parish Council, you are hereby summoned to attend the regular bi-monthly meeting of West Hagbourne Parish Council at Hagbourne Village Hall on Wednesday 2 July 2025 at 7.30pm for the purpose of transacting the business on the agenda set out below.

Members of the public are also invited to attend if they want to make representations or observe the meeting.

Mr A. Wise
Clerk of the Council
07501033123
westhagbournepc@gmail.com

42 Balmoral Road
Didcot, Oxon
OX11 8TY

AGENDA

- 1) Opening of meeting
- 2) Administrative matters
 - a) To receive Parish Councillor's apologies for absence
 - b) Declarations of personal and prejudicial interest from Parish Councillors
 - c) To approve the minutes of the meeting of 7 May 2025
 - d) To agree any outstanding actions from minutes of the meeting of 7 May 2025
- 3) Open session
 - a) To hear reports on OCC and SODC activities from any OCC or SODC Councillor's present
 - b) To hear representations from members of the public
- 4) Planning matters
 - a) Discussion and decisions on any new planning applications since the previous meeting
 - b) Discussion and decisions on any other ongoing planning matters
 - i) pre application for a new dwelling to be built at the rear of 7 Manor Close
 - ii) Respond to Planning Application reference P24/V2170/FUL in Upton Parish
- 5) Drainage matters
 - a) Any questions on ongoing drainage matters (see report submitted)
- 6) Highways and transport matters
 - a) Any questions on ongoing highways matters (see report submitted)
 - b) Moor Lane byway update and next steps
- 7) Community matters
- 8) Financial matters (not otherwise dealt with above)
 - a) Approval of regular payments

- b) Approve quote for village website revamp and ongoing maintenance (approx. £4250:00) – see attached quote
 - c) Approve request from EHPC for financial assistance with Cemetery Repairs for which WHPC contribution will likely be £275:00 approx
 - d) The current financial situation for 2025/26
- 9) Risk assessment register - to agree amendments to and sign relevant parts of the risk assessment register
- 10) Agreement of items to include in Chairman's report for next monthly Parish Newsletter
- 11) Agreement of items to include in the agenda for the next WHPC meeting
Wednesday 3 September 2025
- 12) Close of meeting