

## WEST HAGBOURNE PARISH COUNCIL

To all members of the Council you are hereby summoned to attend the **Annual Meeting of West Hagbourne Parish Council** at Hagbourne Hall, East Hagbourne on Wednesday 13th May 2020 at 7.30pm for the purpose of transacting the following business. THIS MEETING WILL BE HELD ON ZOOM VIDEOCONFERENCING FOR COUNCILLORS AND PARISH CLERK ONLY. INVITE TO VIDEOCONFERENCE AND LOGON DETAILS TO FOLLOW MY EMAIL FROM CLERK.

Mr A. Wise  
Clerk of the Council  
07501033123  
westhagbournepc@gmail.com

42 Balmoral Road  
Didcot  
Oxon  
OX11 8TY

28th April 2020

### **AGENDA**

- 1) To receive apologies for absence
- 2) Declarations of personal and prejudicial interest
- 3) To elect a chairman and vice-chairman for 2020/21
- 4) To receive the Chairman's and Vice Chairman's declaration of acceptance of office
- 5) To hear reports on OCC and SODC activities
- 6) To hear representations from members of the public
- 7) To approve the minutes of the meeting of 4<sup>th</sup> March 2020
- 8) To consider matters, not taken elsewhere, arising from minutes of the meeting of 4<sup>th</sup> March 2020
- 9) To receive reports from Parish Councillors and the Clerk
- 10) To consider financial matters including:
  - a) approval of payments
  - b) sign off the 2019/2020 end of year audit
  - c) The current financial situation for 2020/2021
- 11) To note decisions made with respect to planning applications dealt with since 4<sup>th</sup> March 2020 meeting and consider outstanding applications.
- 12) Highways and Transport
- 13) To consider amendments to and sign relevant parts of the risk assessment register.
- 14) Chairman's Report to Annual Parish Meeting
- 15) Newsletter Report
- 16) To respond to communications as the Chairman may direct
- 17) To attend to any other business at the Chairman's discretion
- 18) Next Meeting: Annual Parish Meeting Date TBC (when Government Guidance allows) / Wednesday 8<sup>th</sup> July 2020