

WEST HAGBOURNE PARISH COUNCIL

To all Councillors on the West Hagbourne Parish Council, you are hereby summoned to attend the regular bi-monthly meeting of West Hagbourne Parish Council at Hagbourne Village Hall on Wednesday 5 March 2025 at 7.30pm for the purpose of transacting the business on the agenda set out below.

Members of the public are also invited to attend if they want to make representations or observe the meeting.

Mr A. Wise
Clerk of the Council
07501033123
westhagbournepc@gmail.com

42 Balmoral Road
Didcot, Oxon
OX11 8TY

AGENDA

- 1) Opening of meeting
- 2) Administrative matters
 - a) To receive Parish Councillor's apologies for absence
 - b) Declarations of personal and prejudicial interest from Parish Councillors
 - c) To approve the minutes of the meeting of 8 January 2025
 - d) To agree any outstanding actions from minutes of the meeting of 8 January 2025
- 3) Open session
 - a) To hear reports on OCC and SODC activities from any OCC or SODC Councillor's present
 - b) To hear representations from members of the public (including C Lay re highways superuser)
- 4) Planning matters
 - a) Discussion and decisions on any new planning applications since the previous meeting
 - b) Discussion and decisions on any other ongoing planning matters
- 5) Drainage matters
 - a) Any questions on ongoing drainage matters (see report submitted)
 - b) Decision re. approving quote for dredging of Moor Lane ditch
 - c) Discussion and decision re use of potential Village Fund contributions for drainage work
- 6) Highways and transport matters
 - a) Any questions on ongoing highways matters (see report submitted)
 - b) Discussion and decisions (where applicable) on West Hagbourne Speedwatch Volunteer Group

- c) Discussion and decision re potential purchase of additional traffic speed measurement equipment
- d) Discussion and decision on other measures to alleviate traffic issues
- e) Moor Lane byway – update on vegetation clearance (see also 7a)

7) Community matters

- a) Discussion and decision re. replacing chestnut tree removed by SODC clearance work in Moor Lane
- b) Hagbourne Village Hall – discussion and decision (where applicable) re. ongoing repair activities
- c) Hagbourne Cemetery – update re flooding/drainage work and decision on costs to be borne by WHPC
- d) Emergency plan – update on status and agreement on next steps
- e) Village website – discussion and decision re ongoing management
- f) Community litter bins positioning

8) Financial matters (not otherwise dealt with above)

- a) Approval of regular payments
- b) Approval of WHPC email forwarding charges
- c) The current financial situation for 2024/25
- d) Significant grants and payments to WHPC's bank A/C

9) Risk assessment register - to agree amendments to and sign relevant parts of the risk assessment register

10) Annual West Hagbourne Parish meeting 14 May 2025 – to discuss arrangements and agree responsibilities

11) Agreement of items to include in Chairman's report for next monthly Parish Newsletter

12) Agreement of items to include in the agenda for the next WHPC meeting
Wednesday 7 May 2025

13) Close of meeting