

WEST HAGBOURNE PARISH COUNCIL

Minutes of the Parish Council Meeting duly convened and held on Wednesday 13th July 2011 at Hagbourne Primary School

Present: Cllr M. Butler (Chair), V. Brownsword, H. Lewis, E. Setch and M. Thornhill.

In attendance: L. Dalby (Clerk).

1. Public Participation

There was none.

2. District and County Councillor's Report – Patrick Greene

There was none.

3. Apologies for Absence

Apologies were received from District Cllr L. Docherty.

4. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on Thursday 19th May 2011

The minutes were agreed and signed by the Chairman.

5. Declarations of personal and prejudicial interest

There were none.

6. Clerk's Report

The Clerk asked for permission to purchase an accounts package suitable for small Parish Councils from OALC for £5. It was agreed the Clerk should buy the package. It was also agreed that the Clerk should obtain a filing cabinet.

7. Monica Lawson Commemorative Bench

The Council were concerned that it would prove difficult to find the extra funding needed to commission and install the memorial bench. It was also reported that a bench is to be placed in the cemetery in Monica Lawson's memory. The Council therefore agreed to take no further action to erect the Commemorative bench but would support any volunteers who wanted to fundraise.

8. Consider Application for funding from Hagbourne School

An application for a grant towards the refurbishment of the schools swimming pool changing rooms has been received. It was agreed to donate £500.

9. Moor Lane

The Clerk has spoken to the OCC Countryside Officer about the issue of off-road vehicles using Moor Lane. The officer reported that it would be very difficult to have the lane reclassified from a BOAT to prevent vehicles using it. However he recommended asking the police to attend and check the licences and insurance of any vehicles using the road. He also suggested that if the surface of the lane were improved it would be less attractive to off-roaders. The Clerk will speak to the landowner.

10. Handrail Grove Terrace

The Clerk has been unsuccessful in having a handrail erected for the residents of Grove Terrace. The Council are concerned that it is extremely dangerous for residents to put out their wheelie bins along with the general issue of limited disabled access to the houses.

11. Section 106 Funding

Cllr Butler reported that the section 106 money from the Great Western Development has been earmarked for traffic calming measures to be put in place in 2016.

12. Traffic Reduction/limitation, weight restriction and calming

The Council had a lengthy discussion about the potential problems of the extra traffic that will be created by the new housing in Didcot. The Council felt strongly that measures should be taken to discourage the extra traffic being funnelled into West Hagbourne. It was also agreed that the current traffic situation should be recorded so comparisons can be made once the development has been completed. It was agreed to arrange a public meeting with the developers. Cllr Brownsword will contact Nick Laister.

13. Road by Pond

The Clerk has reported the problem of water pooling in the road by the pond to OCC Highways.

14. Report from Great Western Park Meeting

Cllr Brownsword gave a report.

15. Report from Didcot Community Forum Meeting

Stage 2 of the Orchard Centre and the renovation of the Station Forecourt are to go ahead.

16. Newsletter Report

Cllr Thornhill reported that more contributions are needed for the newsletter and there are some new advertisers for the next edition.

17. Agree procedure for publishing Newsletter and Minutes on Village Website

It was agreed that the Newsletter and meeting minutes should be published on the website.

18. Cycle Paths from West Hagbourne

It was agreed that the views of the village on the need for a cycle path should be sought as part of the updating of the Village Plan.

19. Branches and Foliage Overhanging Pavements

It was agreed that the Clerk would report overhanging branches on Main Street just before the Horse and Harrow to the County Council.

20. Councillor Training Arrangements

The OALC training event is now full however Cllr Butler will attend the Chairmanship course. The Council will look at other training opportunities.

21. Organising a review of Parish Council Procedures and Responsibilities

It was agreed to review the procedures and responsibilities of the Council.

22. Finance

a) Accounts for payment

Payee and Reason	£ detail	£ VAT	£ total
Lucy Dalby – Clerk’s salary and expenditure	265.46		265.46
Post Office Ltd – PAYE	53.20		53.20
Scion – grass cutting	381.40	76.28	457.68
Barretts Self Storage – storage of Parish Books	25.00	5.00	30.00

b) Payment Received

Grass Verge Cutting Grant - £1,067

23. Correspondence

Items of correspondence were distributed.

24. Items for inclusion on September's agenda

Village Hall charges.

25. To confirm the date of the next meeting of the Council

The next meeting of the Council was confirmed as 7th September 2011.

There being no further business the meeting was declared closed at 9.40pm.

Signed.....Dated.....

Draft