

## WEST HAGBOURNE PARISH COUNCIL

### Minutes of the Parish Council Meeting duly convened and held on Wednesday 4th July 2012 at Hagbourne Primary School

**Present:** Cllrs M. Butler(Chair), V. Brownsword, H. Lewis and M.Thornhill.

**In attendance:** L. Dalby (Clerk) and County Cllr P. Greene.

#### **1. Public Participation**

There was none.

#### **2. District Councillor 's Report – Leo Docherty**

No report had been received.

#### **3. County Councillor's Report – Patrick Greene**

Cllr Greene reported that the 6<sup>th</sup> July is National Road Safety Day – the Fire Service in Oxfordshire will be taking part by offering advice to motorists.

Following a recent fatal accident the A4130 is being resurfaced.

#### **4. Apologies for Absence**

Apologies for absence have been received from Cllr Setch.

#### **5. To confirm and sign as a true record the minutes of the annual meeting of the Parish Council held on Wednesday 2nd May 2012**

The minutes were agreed and signed by the Chairman.

#### **6. Declarations of personal and prejudicial interest**

Cllr Thornhill declared a personal interest in item 9 Planning.

#### **7. Clerk's Report**

The Clerk reported that following complaints about the cutting of verges in the village she had spoken to Scion who are experiencing difficulties due to the weather conditions. She will continue to monitor the situation.

The bin on York Rd damaged by a bin lorry has yet to be replaced.

Despite assurances from the County Council the gulleys have still not been cleared – the Clerk will chase up with Highways.

#### **8. Adoption of new Code of Conduct**

It was resolved that the code of conduct adopted by South Oxfordshire District Council be adopted as the code for members and co-opted members of the West Hagbourne Parish Council with effect from 1 July 2012, or such other date as may be specified in regulations, to replace the current code of conduct; and the clerk be requested to notify the monitoring officer of South Oxfordshire District Council of the passing of the above resolution.

#### **9. Planning – P12/50946/HH – Proposed garage to side of property. Conversion of existing property to study area. Rosland, Main St, West Hagbourne – Approved.**

## 10. Broadband Speed

Cllr Lewis had not had any response to his request from the Annual Parish Meeting for residents to contact him about their levels of Broadband Speed. Cllr Lewis will write an email to residents asking for information which the Clerk will distribute to the news group.

## 11. Traffic Calming

It was agreed to contribute £500 towards the cost of a VAS for the village and request that the white lines in Main Street be renewed.

It was also agreed to purchase 100 "Twenty is Plenty" stickers for the residents of Main Street's wheelie bins.

## 12. Parish Plan Report

The Parish Plan group hope to distribute a questionnaire.

## 13. Newsletter

Following the recent problems with producing the newsletter it was agreed to convert the format to Word. A volunteer has come forward to help edit the newsletter. It was agreed that the Clerk would ensure that advertisers received their full quota of adverts before invoicing them for the following year.

## 14. Parish Council meeting venue

It was agreed that the Council would prefer to meet in the Village Hall. The Clerk will find out the availability of the hall with the aim of changing the venue in January.

## 15. Review of Annual Parish Meeting

Following a successful APM in the Village Hall it was agreed that as discussed at the meeting next year a formal APM would be held in May with an informal meeting being held in West Hagbourne in September in conjunction with the Village Association.

## 16. Finance

The following accounts for payment were agreed.

Payee and Reason	£ detail	£ VAT	£ total
Lucy Dalby – Clerk's salary and expenditure	249.39		249.39
D & S Totterdell - planters	73.00		73.00
Scion Estates Ltd – Grass cutting	190.70	38.14	228.84

## 17. Correspondence

A letter about the District Council Boundary Review has been received. The Clerk will distribute the details to the newsgroup.

Cllr Butler had received a complaint that items sent to the Clerk have not been distributed to the news group. However the items had been sent to an old personal email address and not the Parish Clerk email address. Cllr Butler will advise the resident of the correct address.

**18. Items for inclusion on September's agenda**

The next meeting of the Council was confirmed as September 5<sup>th</sup> 2012 to be held at Hagbourne Primary School, East Hagbourne, commencing at 7.30pm.

There being no further business the meeting was declared closed at 9pm.

Signed.....Dated.....