

Minutes of the Parish Council Meeting duly convened and held on Wednesday 5th November 2014 at The Hagbourne Hall, East Hagbourne

Present: Cllrs M. Butler (Chair), V. Brownsword, H. Lewis and R. Sweet.

In attendance: L. Dalby (Clerk) and two members of the public.

1. Co-option onto the Council and Declaration of Acceptance of Office

Roger Sweet was co-opted onto the Council and signed the Declaration of Acceptance of Office in the presence of the Clerk.

2. Apologies for Absence

There were none.

3. Declarations of personal and prejudicial interest

There were none.

4. Public Participation

Mr Blond reported that he and his brother intend to apply for planning permission to build on land they own on Moor Lane. The Parish Council confirmed that in principle they are in favour of small-scale development within the Parish but would be unable to comment until an application had been received.

A resident expressed concern about the proposed no right turn onto the B4493. Cllr Butler reported that whilst inconvenient this is a safety issue and there are no strong grounds on which to object to the proposal.

Traffic calming within the Parish was discussed. The Clerk will chase up the Section 106 funding for measures from the Great Western Park development.

5. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on September 3rd 2014

The minutes of the last meeting were agreed and signed by the Chairman.

6. District Councillor 's Report – Leo Docherty

There was none.

7. County Councillor's Report – Patrick Greene

There was none.

8. Clerk's Report

The Clerk reported that so far £650 has been donated for the Defibrillator.

The following meeting dates were agreed for 2015 - February 4th, April 1st, May 13th, 1st July, 2nd September and 4th November. The date for the Annual Parish Meeting is yet to be agreed. Cllr Butler will discuss holding a Parish Meeting in the summer in conjunction with the Village Association.

9. Finance – Accounts for Payment

The following accounts for payment were agreed.

| Payee and Reason | £ detail | £ VAT | £ total |
|---------------------------------------|----------|-------|---------|
| WWDP – Website Hosting | 19.95 | | 19.95 |
| Scion Estates Ltd – Grass cutting | 190.70 | 38.14 | 228.84 |
| L.Dalby – Clerk’s Salary and Expenses | 267.11 | | 267.11 |
| Post Office Ltd - PAYE | 62.40 | | 62.40 |
| RBL Poppy Appeal | 25.00 | | 25.00 |

10. Conclusion of Audit

The 2013/14 Audit has been completed. The External Auditor raised the following issue – the Internal Auditor did not answer the question in Section 4 regarding the completion of the Risk Assessment.

The Council has already undertaken a review of the Risk Assessment.

11. Revised Standing Orders and Financial Regulations

Cllr Butler presented draft revised Standing Order and Financial Regulations for comment. He proposed that both be signed off at the next meeting.

12. Budget 2015

It was agreed that the Precept should be kept the same as this year for a Band ‘D’ Dwelling.

13. Roundabout A417

The Parish Council has received one written objection from a farmer within the Parish, one verbal comment at the meeting about the inconvenience, one verbal objection from a resident and one objection from a member of the public about the proposal.

In view of the lack of complaints and the safety issues surrounding the proposal it was agreed that the Parish Council would not object.

14. Consultation B4493 Didcot Road (GWP) – proposed No Right Turn

It was agreed that the Parish Council had no comment to make.

15. Planning

There were no applications.

16. Risk Assessment

The Risk Assessment was confirmed subject to the purchase of a memory stick to back up the external hard drive.

17. Flooding – ditch clearance

Some clearance work has taken place but concerns were raised that this will not be sufficient to prevent further flooding. The Clerk will contact SODC.

18. Mobile Library Consultation

The Clerk will respond to the consultation pointing out that the lack of pavement to the nursery will prevent residents from accessing the service.

19. Clerk’s Contract

The Clerk will provide Cllr Butler with details of the Green Book in order for the Clerk’s Contract to be completed.

20. Correspondence

A copy of the ORCC Annual Review has been received.

21. Newsletter Report

Clr Butler will write the newsletter report.

22. Items for report and inclusion on January's agenda

- Village Hall Committee Accounts
- Recruitment of a new Councillor

23. Future Meetings

The date of the next meeting of the Council was confirmed as February 4th 2015 to be held at Hagbourne Hall, East Hagbourne, commencing at 7.30pm.

There being no further business the meeting was declared closed at 9.45pm.

Signed.....  Dated..... 4/02/2015