

West Hagbourne Parish Council



Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 5 July 2017 at 7:30pm.

Present: Cllrs M. Butler, V. Brownsword, H. Lewis, M. Telford, O. Doogue, Mr. A. Wise (Clerk), John Baile, Sheila Taylor, Tracey Anderson, Julie Freeland, Jane Drewe and John Harvey.

	MB opened the meeting at 19:30 hrs.	
17/145 Apologies	Cllrs. J Murphy and S. Clarke	
17/146 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> • None 	
17/147 Report on OCC and SODC activities	<u>OCC Report</u> – None Received <u>SODC Report</u> – None Received	
17/148 Hear representations from members of the public	<p>Sheila Taylor raised the issue of the proposed planning application for the Park Road Development and how the Parish Council was going to respond to it. Chair invited comments from the members of the public present and these were unanimous in requesting the Parish Council to oppose this proposed development. It was proposed by MB, seconded MT, that the WHPC would oppose this planning application and this was supported by all members of the Parish Council. The Chair then took the meeting through the Parish Council's draft response to this proposed development. The Chair then took on comments from members of the public and fellow councillors. Chair invited all residents of West Hagbourne to submit their own comments to the Planning Website. Chair to circulate draft document and once agreed by all councillors to email it to clerk to send into SODC Planning department by 12/7.</p>	MB
17/149 Approve the minutes of the meeting of 03.05.2017	It was proposed by MT, seconded MB, that the minutes be signed as a true record. Carried nem con.	
17/150 Consider matters, not taken elsewhere, arising from the minutes of the meeting of 03.05.2017	<ul style="list-style-type: none"> • All action items had been completed. 	
17/151 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> • None 	
17/152 Financial matters	<ul style="list-style-type: none"> • Approval of payments. It was proposed MB, seconded HL and carried nem con that the following invoices be paid: Parish Clerk's wages, expenses, MS Office 365 annual subscription reimbursement to clerk, PAYE, Village Hall, Community Heartbeat for Defib parts and Grass Cutting x 2 • Current financial situation. AW presented the current financial situation – attachments 2 & 3. 	

West Hagbourne Parish Council



17/153 Planning since the meeting of 03.05.2017	<ul style="list-style-type: none"> • AW presented the current planning application situation – attachment 4 • It was proposed by MT, seconded MB that WHPC formal response to planning application - P17/S2145/FUL - Former Pumping Station is NSV with no comments. • Clerk to respond before deadline. 	AW
17/154 Highways and Transport	<ul style="list-style-type: none"> • Chair reported on 6 June 2017, alongside some members of Main Street he had a site meeting with OCC Highways to go through proposals for narrowing Main Street. – attachment 6 • VB reported that she had circulated the latest DVTG Meeting Minutes of to the rest of the council as soon as she had received them. She also reported that Terry & herself had spoken to all the bus users in the village to find out if they would be likely to use a Comet service if one were provided. They had completed the survey which was an action from the DVTG meeting. She also reported that she would now send a summary of our results to Maranda the next day. At the DVTG Meeting it was discussed what the committee response to the likely news that Thames Travel were going to stop the 94 Bus service from the end of August. Thames Travel reported that the route had lost £30K in the last nine months since its reprieve. DVTG considered making use of the OCC Comet Service as a replacement service for villagers wishing to use public transport to get to Didcot and also for onward journeys from the Train Station. Refer to Minutes dated 20 June for further details – attachment 7. 	
17/155 Risk assessment	MB signed off appropriate parts on the current Risk Assessment Checklist. - attachment 5	
17/156 Chairman's Report for Newsletter	<ul style="list-style-type: none"> • Chairman to draft a report for the next edition of the village newsletter which is due at the end of July 2017, to include update on S.106 money being spent on traffic calming measures in the village and PCs opposition to Park Road Development. 	MB
17/157 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> • Hugh updated the meeting with the exciting news that the new Broadband Cabinet had been installed by BT with the system to go live before the end of Summer. For more information please contact your internet service provider. 	
17/158 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none"> • Val raised the issue of the results of a recent air monitoring report that she had instigated for the bus stop in Main Road which was monitored for 2 weeks. For the results please refer to attachment 8. 	
17/159 Date of next	<ul style="list-style-type: none"> • Wednesday 6th September 2017 	

West Hagbourne Parish Council

Chmn	
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meeting		
17/160 Closure	<ul style="list-style-type: none"> • MB declared the meeting closed at 21:00 hrs. 	

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2017-2018
4. Planning Applications
5. Risk Assessment
6. Main Street Site Meeting Notes

NOTE OF SITE MEETING	
Held At: On Site	
On: 6 June 2017	Ref:
Subject: West Hagbourne: Main St - Narrowing	
<u>Present:</u> Geoff Barrell (GB) – OCC Ollie Hearn - City Works (CW) Andy Wittington - City Works (CW) Mike Wasley (MW) - OCC Michael Butler - Chairman of WHPC (Tel 01235) 850 523 & 07768 267 551 Huw Lewin - WHPC Cllr John Baile - Resident (part)	

Narrowing	Action / Notes
<ol style="list-style-type: none"> 1. The WHPC ideal would be to have no formalised priority flow system. Previous proposals had suggested that westbound flow should have priority to prevent drivers suddenly coming upon unsighted queueing vehicles around the sharp bend by the pond. WHPC suggest that some uncertainty over priority will help calm speeds and encourage caution. Road markings to indicate where vehicles giving way should stop will still be provided. GB believes (subject to safety audit recommendations) that this should be acceptable but funds should be retained to implement priority signing should problems emerge. 2. The proposed narrowing width would leave sufficient width for HGVs and buses on this busy route. 3. It was proposed that the narrowing should take the form of an informal footway; while narrower than current standards at 0.9m it would still be wide enough for a pushchair. The surface will be colored to differentiate it and be around 200mm above the carriageway level. This would make the narrowing positive and well-defined yet not leave pedestrians with an undue drop. Trief kerbs at 475mm height would be ideal as they would allow a sufficient element within the foundation to stay firm if knocked by heavy vehicles. 4. The Footway construction should be sufficiently substantial to allow overrunning by occasional wide farm vehicle which have to mount the footway. 5. A road closure will be required and City Works expect to be able to undertake the construction in Oct 2017. 	

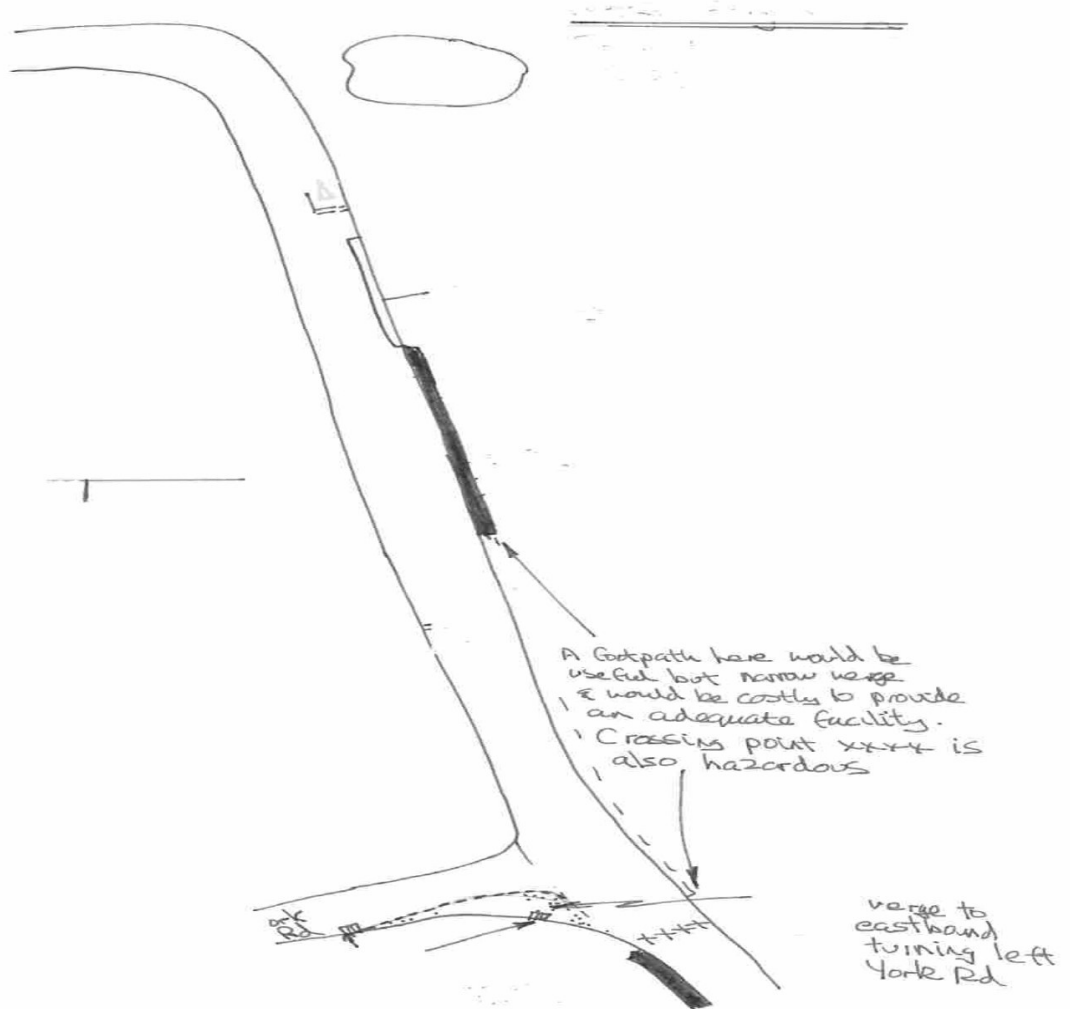
Extended Footway

1. An initial proposal was to investigate using surplus budget to construct a footway on the southern verge from the narrowing to link to the existing northern verge footway which terminates at the York Road junction. However this is not easily feasible; the verge is narrow and high so any solution would be costly.
2. This could also encourage pedestrians to cross to the existing footway at the bend near the York Road junction where the visibility is poor. WHPC had no concerns about this but GB considered it potentially hazardous.

York Rd Junction

1. There are concerns that eastbound drivers encountering a queue when traffic is giving way at the narrowing will divert via York Rd as the junction alignment lends itself to an easy left turn manoeuvre off the main road.
2. In order to deter this we propose to adjust the kerb and extend the verge as shown on the attached sketch.

Chmn	
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7. DVTG 20 June Meeting Minutes

Downland Villages Transport Group

Minutes of the Committee Meeting held 7:30pm, 20th June 2017 at
Farthings, Blewbury Road, East Hagbourne

1. Welcome and introductions

Present:

West Hagbourne Parish Council

Chmn	
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Anne Annells, Veronica Gibbs, Mary Harrison, Jo Lakeland, David Rickeard (convenor), Maranda St John Nicolle, Jessie West, Simon Young

Apologies:

Terry Pritchard

2. Update on 94/94A service

The current 94/94A service will not continue beyond the end of August. Luke Marion of Thames Travel advised us that in the first 9 months of operation of the revised timetable there was a loss of more than £30,000. This implies that overall users have not been sufficient to support the service, but Maranda said that the bus had also not been as well used by school pupils as expected, because the journey is too long.

OCC has been carrying out a tender process involving some housing developer funding from the Bloor Homes development at Park Road, Didcot. Thames Travel believe that if they could tap into this funding, they might be able to incorporate serving Park Road with also offering a continued service to Blewbury and West Hagbourne. The exact route that would be followed is not clear. Blewbury and Hagbournes Parish Councils have asked Luke for a discussion, which he is willing to do once he has clarity on whether their tender bid has been successful. OCC has been engaged through contacts with Cllr Simon Clarke (Hagbournes, Astons, Moretons) and Cllr Mike Fox-Davies (Blewbury & Upton)

3. Report on Wallingford Market Bus

Maranda presented an update on the service (Appendix 1). So far we have run 48 journeys (22 July 2016 to 16 June 2017). Our income from these is at least £1194.50, which suggests an average of over 7 passengers per journey, which may, however, be slightly low, as we do not at present have all the fare money. In all likelihood, the average is between 7.1 and 7.5 passengers per journey. We are therefore slightly below anticipated annual income from fares - the amount would be roughly £175 if this were true on an annual basis.

Our parish contributions are at £1100 for this year, which would leave a £562 (or higher) deficit, except that we brought over some funds from 2016. We also have an outstanding pledge for up to £500 in private donations. We may also have some form of donation from one more parish council. I do not therefore anticipate that we will have a deficit this year.

It was agreed to try to market the bus more widely before thinking about raising ticket prices. Just 1-2 more people on each bus would make a big difference to the economics. Changes to the 94/94A service may also impact use of the Wallingford bus.

4. Financial Report

Jo Lakeland presented a brief financial report. Recorded income since the start of our financial year (October 2016) has been £2744.75, comprising £1004.75 from fares and £1740.00 from Parish Council grants. An additional £250 from fares is waiting to be banked and it projected that the year end figure for ticket sales will be around £1400, covering about 50% of the cost. The grants are intended to cover service up to the end of 2017. Expenditure has been for the Comet bus at £60 per journey. It is possible that Brightwell-cum-Sotwell may be able to contribute next year.



5. Future Actions

Discussions will be held with Thames Travel and OCC about the future of the 94/94A as soon as can be arranged. Future actions will depend very much on how this evolves and what gaps are left to fill.

We discussed what other options were available to help those in need of transport.

- Blewbury run a Whats-App group to coordinate shared taxis. There may be other software platforms that could co-ordinate journeys, but some of those who have greatest need may not be comfortable with computer applications.
- Anne commented that the Astons have a scheme of volunteer drivers, but it was felt that it would be difficult to extend volunteer schemes to a much higher volume.
- Comet have said that they could run additional services any day of the week, but that they would need notification soon for a September start. It was agreed that Maranda would provisionally book 2 days/week from 9-2 on Tuesdays and Thursdays.
- Understanding people's travel needs is a key element in planning for the future. It was agreed that each village would survey existing and potential bus users to gauge the demand for both regular and occasional journeys.

In view of the urgency, this should be completed by 7th July if possible and results sent in to Maranda.

- Villages are also asked to discuss with their Parish Councils to gauge whether councils would be willing to consider further subsidies if a new Comet service were required.

6. Next meeting

A further committee meeting will be held in July when we hope to have more clarity about any future public service. A Doodle poll will be circulated for 24-28 July and the meeting will be held in Blewbury.

Minutes prepared by D Rickeard, 20170622.

8. Results of air monitoring report – Clean Air Kit

West Hagbourne Parish Council



Dear Valerie

I'm pleased to tell you that your result has come back from the lab for the air monitoring tube you put up at OX11 0NJ.

The result was 18.2 $\mu\text{g}/\text{m}^3$ (micrograms per cubic metre) of Nitrogen Dioxide (NO_2)

This is below the level at which the annual legal limit is set.

Thank you

It's been amazing to have you involved and I really hope you've enjoyed using your Clean Air Kit.

Your results are helping us build a picture of air pollution across the UK, and are part of a national investigation we're running with King's College London.

[Take a look at your results on our UK wide air pollution map.](#)