

West Hagbourne Parish Council



Minutes of West Hagbourne Parish Council Meeting

held at Hagbourne Village Hall on Wednesday 3 January 2018 at 7:30pm.

Present: Cllrs M. Butler, V. Brownsword, H. Lewis, M. Telford, O. Doogue, Mr. A. Wise (Clerk), Tracey Anderson, Peter Head, Terry Pritchard, Bill Jenssen, Tim Nuttall and Tom Rice (SODC).

	MB opened the meeting at 19:30 hrs.	
18/193 Apologies	Cllrs. J Murphy and S. Clarke	
1/194 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> None 	
18/195 Report on OCC and SODC activities	<u>OCC Report</u> – None Received <u>SODC Report</u> – None Received	
18/196 Hear representations from members of the public	None	
18/197 Approve the minutes of the meeting of 01.11.2017	It was proposed by VB, seconded MT, that the minutes be signed as a true record. Carried nem con.	
18/198 Consider matters, not taken elsewhere, arising from the minutes of the meeting of 01.11.2017	<ul style="list-style-type: none"> All action items had been completed 	
18/199 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> None 	
18/200 Financial matters	<ul style="list-style-type: none"> Approval of payments. It was proposed HL, seconded VB and carried nem con that the following invoices be paid: Parish Clerk's wages, expenses, PAYE and Village Hall. Current financial situation. AW presented the current financial situation – attachments 2 & 3. Clerk talked the councillors through the draft budget for 2018/19 – attachment 4. It was proposed by OD, seconded HL, that the 2018/19 Budget be approved and this was carried nem con. It was agreed to request a Precept of £6840 from SODC. This was proposed by OD, seconded HL and carried nem con. Chair reported that he had received the following quotes from a local builder for repairing the two benches and the notice board as follows: (A) £139.80 for the board (B) £185.80 for the bench by the bus shelter (C) £282 for the bench around the tree 	AW

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	<p>It was proposed by MB, seconded MT, that these quotes are approved and this was carried nem con.</p> <p>Chair to go back builder to ask him to proceed with the work.</p> <ul style="list-style-type: none"> Councillor Brownsword raised the issue of the PC supporting the “Hands off Hagbourne Fields” Campaign Group with a donation from the Parish Council. It was proposed by MB, seconded OD and carried nem con that WHPC make a provision of a maximum donation of £200. Campaign group Secretary to write to Parish Clerk requesting a donation and confirming in writing what the money will be spent on. <p>Clerk to undertake the annual VAT Return before the March Meeting.</p>	<p>MB</p> <p>AW</p>
18/201 Planning since the meeting of 01.11.2017	<ul style="list-style-type: none"> AW presented the current planning application situation – attachment 5 It was proposed MB, seconded HL and carried nem con that WHPC Formal Response to Planning Application - Horse and Harrow Pub - P17/S4097/FUL - is based on the basic ground of refusal due to a lack of parking provision in the application. Chair to provide Clerk with final wording before Friday’s deadline for responses. Chair and Vice – Chair will be meeting with representatives from Taylor and Wimpey on Friday morning. Chair to update councillors with an email following the meeting. 	<p>MB</p> <p>MB</p>
18/202 Highways and Transport	<ul style="list-style-type: none"> Terry Pritchard confirmed that the only update on Buses is that the 94 Service will still be reviewed at the end of March. Peter Head raised the issue of cows making use of the right way access from Upton to West Hagbourne almost impossible whilst the cows are in the field during Spring / Summer. Peter Head will email the Clerk with all the details so the clerk can then write to SODC to support this villager in his campaign to make use of this right of way safer, once the councillors have signed off the words in the letter. Clerk to also cc both District and County Councillors. Clerk to respond to Steve Templeton’s email by inviting him to raise his concerns about Moor Lane to the March meeting of the Parish Council. 	<p>AW</p> <p>AW</p>
18/203 Risk assessment	<p>MB signed off appropriate parts on the current Risk Assessment Checklist. - attachment 6.</p> <p>Clerk to write to existing Internal Auditor to ask him to undertake the 2017/18 Internal Audit of the PCs Accounts.</p>	<p>AW</p>
18/204 Chairman’s Report for Newsletter	<ul style="list-style-type: none"> Chair to draft a piece for the next newsletter updating village on the Horse and Harrow Planning Application. 	<p>MB</p>
18/205 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> None 	
18/206 Attend to any other business at the Chairman’s discretion	<ul style="list-style-type: none"> None 	
18/207 Date of next meeting	<ul style="list-style-type: none"> Wednesday 7th March 2018 	
18/208 Meeting Closed	<ul style="list-style-type: none"> MB declared the meeting closed at 21:05 hrs. 	

West Hagbourne Parish Council

Chmn	
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Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2017-2018
4. Draft Budget 2018-2019
5. Planning Applications
6. Risk Assessment