

# West Hagbourne Parish Council



## Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 7 March 2018 at 7:30pm.

Present: Cllrs M. Butler, V. Brownsword, H. Lewis, M. Telford, O. Doogue, Mr. A. Wise (Clerk), Marion Allin, Sheila Taylor, Robert Griffiths, Hamish Blythe and Steve Templeton.

	MB opened the meeting at 19:30 hrs.	
18/209 Apologies	Cllrs. J Murphy and S. Clarke	
18/210 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> <li>None</li> </ul>	
18/211 Report on OCC and SODC activities	<u>OCC Report</u> – None Received <u>SODC Report</u> – attachment 6	
18/212 Hear representations from members of the public	<ol style="list-style-type: none"> <li>Hamish Blythe from Blewbury presented his “RYDE” App proposal to the meeting. The App will match drivers with those seeking a lift to the drivers destination. For more information email Hamish on <a href="mailto:hamish.blythe@gmail.com">hamish.blythe@gmail.com</a>.</li> <li>Steve Templeton raised the issue of the damage currently being done to Moor Lane by 4 x 4 vehicles. He asked for support from the Parish Council with raising the issue with OCC and seeking a permanent road closure. Clerk to notify relevant department at OCC once Steve has forwarded on photos and map grid references. Chair to forward historical emails on subject to clerk.</li> </ol>	AW MB
18/213 Approve the minutes of the meeting of 03.01.2018	It was proposed by MB, seconded MT, that the minutes be signed as a true record. Carried nem con.	
18/214 Consider matters, not taken elsewhere, arising from the minutes of the meeting of 03.01.2018	<ul style="list-style-type: none"> <li>All action items had been completed</li> </ul>	
18/215 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> <li>Clerk raised issue of internet password security on behalf of Website administrator               <ul style="list-style-type: none"> <li>Clerk to email Chair and Vice Chair the logon details for Clerks Email Account</li> <li>Clerk to write to John Baile to request logon details to both the village website hosting and domain for storage by both Chair, Vice Chair and the clerk.</li> </ul> </li> <li>Val and Hugh reported that they met with Ricardo (SODC Neighbourhood Plan Champion) recently – record of meeting – attachment 7. Clerk to chase Ricardo and Cllr Murphy to arrange follow up meeting with Chair to progress this further</li> </ul>	AW AW AW

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18/216 Financial matters	<ul style="list-style-type: none"> <li>Approval of payments. It was proposed HL, seconded VB and carried nem con that the following invoices be paid: Parish Clerk's wages, expenses, PAYE and Village Hall Hire.</li> <li>Current financial situation. AW presented the current financial situation – attachments 2 &amp; 3.</li> <li>Clerk reported that he had completed the annual VAT Return</li> <li>Clerk reported that 2 local suppliers had shown interest in tendering for the grass cutting contract recently not renewed by Mears Group. Clerk to arrange a site meeting for both suppliers with Hugh Lewis over the coming weeks before new contract is awarded in time to start in April.</li> </ul>	AW
18/217 Planning since the meeting of 03.01.2018	<ul style="list-style-type: none"> <li>AW presented the current planning application situation – attachment 5</li> </ul>	
18/218 Highways and Transport	<p>Main Street Road Narrowing Review</p> <ul style="list-style-type: none"> <li>Once Highways have surveyed the traffic for a few weeks then appropriate signage can be reviewed</li> <li>In a couple of weeks Geoff Barrell from Highways will confirm how much of the S.106 money is left over and then the PC can make its recommendations but also welcome suggestions at the APM on how the remainder of the money will be spent</li> <li>Review of signage for village will be undertaken at the APM</li> <li>In general, the narrowing work has been well received by the village the new footpath is being used a lot more than before</li> <li>Owner of the Pippins requested a mirror opposite their drive in Main Street to they can pull out forwards from their drive because the traffic is now so much further over on their side of the road because of the pavement on the other side. They are able to turn around in their drive so can come out forwards but their hedge means that they haven't got a good view of oncoming traffic. Chair to include in review of village signage once s.106 money confirmed by highways.</li> </ul>	MB  MB
18/219 Risk assessment	<p>MB signed off appropriate parts on the current Risk Assessment Checklist. - attachment 6.</p> <ul style="list-style-type: none"> <li>Clerk reported that existing Internal Auditor confirmed that he was happy to undertake the 2017/18 Internal Audit of the PCs Accounts.</li> </ul>	
18/220 Chairman's Report for Newsletter	<ul style="list-style-type: none"> <li>Chair will write a report for the next edition of the village newsletter updating village on the Main Street Narrowing works etc</li> <li>Val to write a piece for the village newsletter advertising the Village Spring Clean Up on the 14<sup>th</sup> April 2018. Also provide Clerk with the same words who will circulate around the village via email.</li> <li>Clerk to contact SODC Waste Team for clean-up equipment including pickers and high viz jackets etc which will then be delivered to Cllr Brownsword's house in time for the 14<sup>th</sup> April.</li> </ul>	MB VB AW AW
18/221 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> <li>None</li> </ul>	
18/222 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none"> <li>None</li> </ul>	

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18/223 Date of next meeting	<ul style="list-style-type: none"><li>Wednesday 2<sup>nd</sup> May 2018</li></ul>	
18/224 Meeting Closed	<ul style="list-style-type: none"><li>MB declared the meeting closed at 21:05 hrs.</li></ul>	

Signed:

Date:

**Attachments:**

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2017-2018
4. Planning Applications
5. Risk Assessment
6. SODC Report

**SODC A Conservative District Councillor's View**  
**(Or What The Council Is Doing)**

**February 2018.**

**Housing Matters.**

Councils adopt strategy to help meet the challenge of delivering new homes  
Released on January 11, 2018

South Oxfordshire and Vale of White Horse District Councils have adopted a new strategy which sets out how they will meet the significant challenge of delivering thousands of new homes over the next 14-16 years.

The number of new homes proposed in each district is set out in the councils' respective adopted and emerging local plans. The councils' new Joint Housing Delivery Strategy will work alongside the respective local plans to guide how these new homes will be delivered, in line with infrastructure, and ensure that the types of homes provided meet the various needs of our communities.

In adopting the new strategy, the councils are taking on an 'enabler' role to ensure that the required number of new homes can be delivered, which are also of the right type to meet local need.

To view the new strategy, click on Joint Housing Delivery Strategy or visit [southoxon.gov.uk/housing\\_strategy](http://southoxon.gov.uk/housing_strategy).

Cllr Lynn Lloyd, Cabinet Member for Housing at South Oxfordshire District Council, said: "Our new housing delivery strategy details how we will work with others to meet the major challenge of delivering the homes required in South Oxfordshire. This will help to ensure the right type of homes are built at the right time in the most appropriate locations allocated in the local plan."

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The councils adopted the Joint Housing Delivery Strategy following a public consultation on a draft version of the strategy in 2017.

## Planning update

### **Brownfield land register**

We have published details of all brownfield development sites in our districts that have full or outline planning permission. The register also includes sites that may be considered as appropriate for residential development.

You can view the brownfield land registers on our South website:

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.southoxon.gov.uk%2Fservices-and-advice%2Fplanning-and-building%2Fplanning-policy%2Fbrownfield-land-register>

### **Submitting a planning application?**

If you're submitting a planning application, or if an application is being submitted on land you own, you need to make sure they are submitted by the same process we expect of all applicants. This means you should email the application to the planning team: [planning@southoxon.gov.uk](mailto:planning@southoxon.gov.uk)

Following this procedure, we will make sure your application is correctly recorded and processed and will avoid any unnecessary delays.

### **Engagement matters**

Planning's customer engagement officers had a busy year raising the profile of the service and encouraging residents to get involved in the development of our Local Plans. For example, during their work they spoke to 2,100 people at events right across both districts. If you'd like to know more about the work they did, look at their annual update here.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.dropbox.com%2Fs%2F7xma6wo8577sgb9%2FEngagement%2520Matters%2520Dec%252017.pdf%3Fdl%3D0>

## How much of your area is built on?

The BBC has created an interesting map that shows how much land in every council area of the country has been built on, and how it compares with the national averages.

You can access the map on the BBC website at;

<https://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=7da03130c1&e=eda6ce4f57>

## Broadband update

Little Wittenham, and Waterperry are among the latest villages getting improved broadband services as part of the Better Broadband for Oxfordshire project, which we're helping to fund in both districts. If you'd like to know more, see the update for South.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.dropbox.com%2Fs%2F2pd66sgw1uyi3od%2F171208-OXF-REP->

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## **New project to help people with diabetes**

We are supporting a new countywide project to help people with diabetes to be more active and we'd like your help to spread the word.

Go Active Get Healthy aims to help the 28,000 people in Oxfordshire who are registered as having diabetes.

Adults with diabetes can sign up to receive coaching sessions, subsidised activities and advice on managing their condition.

You can find out more information and people can sign up on the Get Healthy Oxfordshire website.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.getoxfordshireactive.org%2F>

## **Support for athletes**

Budding athletes in your area could benefit from up to £1,250 of funding thanks to our leisure partner GLL.

The GLL Sport Foundation could also provide support for athletes with training membership access to more than 300 venues across the UK and give them access to physio and injury rehabilitation.

Athletes can apply via the GLL Sport Foundation website until 20 February.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.gllsportfoundation.org%2F>

## **Work experience 2017 Reminder**

Since January 2017 we have provided work experience for 39 students and young people to learn about how we work and gain some new valuable skills. Every single one of them said in their feedback that they enjoyed their placement and that they would recommend it.

The students and young people worked with teams right across the council as well as at Cornerstone and The Beacon.

We currently have opportunities for work experience for year ten students during term time for 2018 and, during February half term, other art workshop projects at Cornerstone, so if you know of any schools or young people who might benefit, or if you want more information on our work experience programme, contact Karen Tolley.

## **Rail vision and consultation - Reminder**

Strategic vision for our railways

The government is setting out a vision for the country's railways, which is likely to have an effect on our districts - you can read more about it here.

<https://southandvale.us8.list->

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## **Great Western Railway consultation**

The Department for Transport is also setting out its proposals for improving train services on the Great Western rail network after the current franchise with GWR ends. They are running a consultation to help identify passengers most pressing priorities for improvements from 2020 onwards.

You can download the proposals here.

<https://www.dropbox.com/s/n6ho0yozhaqyv8i/great-western-rail-franchise-consultation-web.pdf?dl=0>

You can respond to the consultation here.

<https://southandvale.us8.list->

[manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=6b0a5a983b&e=eda6ce4f57](https://www.manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=6b0a5a983b&e=eda6ce4f57)

You will need to submit your comments by 21 February next year.

## **SO Business action plan launch**

We've officially launched the SO Business and Innovation Strategy Plan 2017 to 2020 to support and boost the wide variety of businesses in our area.

The plan has four main actions:

introducing superfast broadband

helping businesses to find sufficient space to allow their organisations to grow and succeed

supporting businesses with skills and employment issues

improving business support and communication

Full details on the action plan can be found here on the SO Business website.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.s-o-business.co.uk%2Fbis-strategy-action-plan-2017-2020%2F>

## **Our food waste trucks need a name – vote now!**

Southern Oxfordshire residents are being invited to vote for their favourite names put forward by local schoolchildren for a new fleet of food waste recycling trucks.

Whether it's Chomper Charlie, Green Gretil or Banana-Munch Bob, names suggested by primary pupils in South Oxfordshire and Vale of White are out for public vote.

Residents are being asked by South Oxfordshire and Vale of White Horse District Councils to choose their top three out of ten names whittled down from dozens thought up by local children.

The most popular will be printed onto the two districts' new food waste trucks and residents will see them out and about on the roads carrying out weekly food waste collections.

The children whose suggested name gets the most votes in South Oxfordshire and Vale will scoop £150 book tokens for their school and a swimming pass for their family.

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It's quick and simple to vote at:

- South Oxfordshire: [southoxfordshire.gov.uk/namethatruck](https://southoxfordshire.gov.uk/namethatruck)
- 

Cllr Tony Harbour, South Oxfordshire District Council's Cabinet Member for waste and recycling, said: "The food waste trucks are brand new and we wanted to do something to celebrate this while having a bit of fun too. Getting school children involved in the names has been a great way to help spread the recycling message. We're really impressed with all the suggestions and hope residents will support them by voting."

Residents can also look out for how to vote on the councils' social media channels:

Twitter: @SouthOxon

Facebook: [www.facebook.com/southoxfordshire](https://www.facebook.com/southoxfordshire)

Voting will close on Friday 16 February.

## **Residents asked to talk rubbish**

We've joined forces with all the councils across Oxfordshire to ask residents how they think we can recycle more and create less waste.

The consultation is open until 18 February - the results will help us review the joint countywide waste strategy, which sets out the county's shared priorities for waste and recycling until 2030.

The county council will publish the results in July and any actions arising from the consultation will be approved by all councils over the summer. We will adopt any changes relevant to us later this year.

You can complete the online survey via [www.recycleforoxfordshire.org.uk](https://www.recycleforoxfordshire.org.uk).

## **Hotels still failing to challenge potential Child Sexual Exploitation**

Hoteliers in South Oxfordshire are still failing to spot the dangers of child sexual exploitation (CSE), a recent test operation has revealed.

Last month, South Oxfordshire and Vale of White Horse District Councils worked with Thames Valley Police to carry out a series of tests to check whether hotel staff recognise the signs of CSE and understand what action they need to take if they suspect there's a problem. The operation ran over two nights covering 12 hotels in southern Oxfordshire. The test involved a police officer in plain clothes attempting to book a double room while accompanied by a 14-year-old girl with no identification.

To pass the test, the hotels should have refused the booking and called the police. Six hotels accepted the booking, potentially allowing a serious crime to take place and putting a child at risk of being sexually exploited. While the other six refused the booking, they did not call the police.

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The results of the CSE test are a slight improvement from a previous operation that took place in June when nine out of 12 hotels accepted the booking.

Following the June operation, 'Hotel Watch' – a scheme which sees police, councils and hotels sharing information, arranged for hotels and B&Bs to take part in awareness training delivered by the Oxfordshire Safeguarding Children Board's 'Kingfisher' team. Following the latest results more training sessions are planned in 2018 to help raise awareness of what staff need to be aware of.

In the most recent operation the hotels that accepted the booking were also tested to see if they would allow the girl to buy alcohol. Two premises failed to ask her for ID and subsequently served her an alcoholic drink. As a result, those two premises have since attended a meeting with the district councils' licensing team and improvements have been implemented.

Cllr Elizabeth Gillespie, Cabinet Member for Community Safety at South Oxfordshire District Council said: "While there was some improvement from the previous operation it is extremely concerning to see that several hotels are still not challenging someone who could be putting a young person in serious danger."

Sgt Steve Bobbett from Thames Valley Police, said: "As the TVP lead during this operation I was disappointed at the level of failure, especially since we had run the operation earlier. There were some repeat failures which was particularly disappointing. On the positive side, a number of establishments had attended training and implemented safeguarding procedures.

"This is potentially exposing young and vulnerable victims to very serious abuse and we must do all we can to safeguard these potential victims. These hotels may be the last point for safety for these victims and the industries co-operation and awareness is key in helping us all to deal with this."

"We will be running further operations during the course of the year and will be looking to highlight both good work as well as challenging repeat failures."

If you are in the hospitality industry and see something suspicious, always say something, to your manager, or the police by calling 101. In an emergency always dial 999.

If you are a hotel interested in future training please email [communitysafety@southoxon.gov.uk](mailto:communitysafety@southoxon.gov.uk)

For more information on the safeguarding of children and vulnerable adults visit [http://www.barnardos.org.uk/what we do/our work/sexual exploitation/about-cse/](http://www.barnardos.org.uk/what_we_do/our_work/sexual_exploitation/about-cse/)



# West Hagbourne Parish Council

Chmn	
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## 7. Neighbourhood Plan Meeting Notes

Neighbourhood Plan Meeting - 23 Jan 2018

It went well. Hugh & I attended. Basically, the district council have come up with a quick way of getting some sort of neighbourhood plan in place. They are proposing it to all the Parish Councils around Didcot starting with W. Hagbourne. There is going to be a Didcot Garden Town study to identify local green spaces. We can then use this as our evidence base for designating our green spaces within our parish. All we will have to do is add an introduction, a condition statement and a consultation statement (whatever they are!). They will give us lots of help at each stage. We can get a grant of £5000 from the district council, & £9000 from central government. Obviously, we won't need all that for the first go but we might want to revise and expand the Neighbourhood Plan later. After we've written our bit with their help we send it out to the residents for a consultation period of 6 weeks. Then I suppose we revise it and eventually submit it. All in all, the timescale is about 6 months so it won't be any help with the current Taylor Wimpey proposals but it will offer us stronger grounds for refusing the others that might follow. Hugh & I think that it is worth doing but obviously it is up to us all to decide. The first step is to get the parish designated as a Neighbourhood area and apply for a grant from the district council. Ricardo will send information about that and then he plans to arrange a workshop in mid-February. It is important to get going as soon as possible but of course we are dependent on the timing of the Garden Town study

Have I forgotten anything Hugh?

Regards  
Val