

Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 5th September 2018 at 7:30pm.

<u>Present</u>: Cllrs M. Butler, V. Brownsword, M. Telford, O. Doogue, H. Lewis, Cllr J. Murphy, Terry Pritchard, Robert Griffiths and Mr. A. Wise (Clerk)

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	MB opened the meeting at 19:30 hrs.	
18/260 Apologies	Cllr S. Clarke	
18/261 Declarations	None	
of personal and		
prejudicial interest		
18/262 Report on	OCC Report – See attachment 6	
OCC and SODC	SODC Report – See attachment 7	
activities		
18/263 Hear	None	
representations from		
members of the public		
18/264 Approve the	It was proposed by VB, seconded OD, that the minutes be signed as a true	
minutes of the	record. Carried nem con.	
meeting of 02.05.2018		
18/265 Consider	All action items had been completed except for 18/266	
matters, not taken		
elsewhere, arising		
from the minutes of		
the meeting of		
02.05.2018		
18/266 Receive	Cllr Brownsword to report back at the next Hagbourne Village Cemetery	VB
reports from Parish	Committee Meeting that despite reservations of annual costs associated	
Councillors and the	with such a system going forward raised by Cllr. Lewis, it was proposed	
Clerk	by VB, seconded MB that WHPC support this decision.	
	Chair has chased Highways for the outstanding give way signs in Main	
	Street	
18/267 Financial	Approval of payments. It was proposed HL, seconded VB and carried	
matters	nem con that the following invoices be paid: Parish Clerk's wages,	
	expenses, PAYE, Village Hall Hire and Grass Cutting.	
	• Clerk reported that he had not received an update from the auditors as of	
	the time of the meeting	
	Current financial situation. AW presented the current financial situation –	
	attachments 2 & 3.	
18/268 Planning since	AW presented the current planning application situation – attachment 4	
the meeting of		
02.05.2018		
18/269 Highways and	HIGHWAYS	
Transport	Cllr. Doogue raised the issue of speeding cars entering York Road from	
	Main Street where there are no footpaths and there are now young	
	families living. He has serious concerns that there could well be a fatality	MB
	if no urgent action is taken by OCC Highways. Chair to enter discussions	



	with OCC Highways to see if 20mph signs could be introduced with S.106 money and to investigate other measures for reducing speed in York Road.	
	• Cllr. Lewis reported back on the traffic data gathered in a 2-week period in Main Street since the last meeting. The findings were that the average speed measured was 28 mph whereas you need evidence of an average speed of 24 mph to ensure that you can get the speed lowered to 20 mph in Main Street.	
	• Terry Pritchard raised the issue of the only footpath between West Hagbourne and Didcot being closed whilst Bloor Homes are building the new houses on the part of Great Western Park nearest to West Hagbourne. According to their sign if should have been re-opened by the time of the meeting. Clerk to raise issue with Cllrs. S. Clarke and	AW
	J.Murphy TRANSPORT	
	No PTR Meeting has been held since the last PC Meeting	
18/270 Risk	MB signed off appropriate parts on the current Risk Assessment Checklist	
assessment	attachment 5	
18/271 Chairman's Report for Newsletter	Chair will provide an update on speed limit review in Main Street and review into York Road traffic situation	MB
18/272 Respond to Communications as the Chairman may direct	• None	
18/273 Attend to any other business at the Chairman's discretion	• None	
18/274 Date of next meeting	 Wednesday 7th November 2018 2019 Meeting Dates 	
	02/01/2019	
	06/03/2019	
	01/05/2019	
	08/05/2019 03/07/2019	
	04/09/2019	
	06/11/2019	
18/275 Meeting	MB declared the meeting closed at 20:35 hrs.	
Closed		

Signed:

Date:

Attachments:

- 1. Agenda
- 2. Financial Statements
- 3. Expenditure against Budget 2018-2019
- 4. Planning Applications



5. Risk Assessment

6. OCC Report

REPORT TO WEST HAGBOURNE PARISH COUNCIL SEPTEMBER 2018 FROM CLLR SIMON CLARKE

GENERAL OCC REPORT

NEW PARTNERSHIP APPROVED BY OCC AND CHERWELL DISTRICT COUNCIL

Councillors at OCC and Cherwell District Council have approved a proposal for a partnership between the two local authorities, including the appointment of a joint chief executive. The partnership arrangement will offer long-term opportunities to join up services for residents, reduce the costs of providing services, and secure investment in Cherwell to enable the continued growth in homes and jobs. The partnership proposal came after the financial problems in Northamptonshire County Council, which has implications for Cherwell's existing partnership with South Northamptonshire Council, created an opportunity to explore closer joint working. The joint arrangement was approved by county councillors on 10 July and Cherwell councillors on 16 July, and will come into effect on 1 October. Partnership arrangements under a single chief executive will make joint working more effective and deepen the partnership arrangements. Spatial and transport planners already work closely together on schemes related to housing and infrastructure, and that will be make day-to-day working simpler as they are working to a single chief executive. Following a formal internal recruitment process, Yvonne Rees, the current chief executive of Cherwell and South Northamptonshire councils has been appointed to the new post of joint chief executive of Oxfordshire and Cherwell councils, with a start date of 1 October. The post of county council chief executive, currently occupied by Peter Clark, will be made redundant.

STUDENTS RECEIVE A-LEVEL RESULTS ACROSS OXFORDSHIRE

Thousands of students are preparing to take their crucial next steps after receiving A-Level results at schools and colleges across Oxfordshire last month. Confirmed pass rates for the county as a whole will be confirmed when national figures are published later this year. In the previous two years the key benchmark of two or more A-Levels at the A*-E pass rate was achieved by around 95 per cent of students. For anyone unsure of their next steps after A-Level or GCSE exam results, further help can be found at the <u>Oxme website</u> and through the <u>National Careers Service</u> which has a helpline number - **0800 100 900**. Throughout the results period and beyond, county council staff will be available via the web chat service on the <u>Oxme website</u> or over the phone (**01865 328460**) to talk to young people and parents about the wide range of learning and employment opportunities available in Oxfordshire for 16-19-year-olds, and to help with applications. Details of <u>drop-in sessions</u> can also be found on the council's website.

OCC COUNTS THE COST OF THE CARILLION COLLAPSE

OCC is carrying out a detailed review of the costs and liabilities related to its properties following the Carillion collapse so that a robust financial plan can be considered by councillors in the autumn and included in the council's budget. Carillion provided services on behalf of OCC including maintenance of council buildings; property services, and building work such as school extensions. OCC made a net payment of £10.6m at the end of December 2017 to Carillion to cover work already completed as part



of the final settlement to end the contract with the company, limiting any future financial liability. However, the costs of dealing with ongoing construction and property maintenance problems following the Carillion collapse have not yet been calculated but are expected to be "very significant". Surveys to assess defects in buildings including schools are continuing across the county council's properties. Compliance with health and safety requirements is also being considered, with any safety issues that emerge being dealt with quickly.

CONTINUED IMPROVEMENT IN DELAYED TRANSFER OF CARE NUMBERS

The latest published figures on people who are unnecessarily in hospital while they await confirmation of care arrangements have been published. The figures for June 2018 show that on average 90 Oxfordshire residents had their hospital discharge delayed. This is 9% fewer than in May and less than half the number of people delayed than the same time last year. Oxfordshire's delays figure trajectory continues to be better than national improvement with a 0.3% improvement in the last month and a drop of a quarter in the last year.

ACTIVE AND HEALTHY TRAVEL ENCOURAGED BY OCC

Commuters returning to work after the holiday period are being encouraged to walk or cycle, for all or part of their journey, by OCC. The council is championing healthy alternatives to the car, which will also help to reduce congestion and pollution on the county's roads. Exercise is widely recognised as one of the best ways to improve physical and mental health. Daily physical activity lowers the risk of depression and dementia by around 30 per cent according to the Department of Health. Exercise also reduces the likelihood of cardiovascular disease, coronary heart disease and strokes. The council has appointed an active and healthy travel officer, using central government funding, to assess existing walking and cycling routes. Priority will be given to improvements and maintenance schemes designed to encourage active travel and reduce pollution. Over 85,000 new jobs and 100,000 new homes are planned in Oxfordshire by 2031. The council is committed to ensuring that as the population grows, infrastructure is in place to encourage healthy travel options. Streets and spaces will be developed to put first the needs of pedestrians and cyclists. OCC's Cycling Champion, Councillor Suzanne Bartington, said: "Active travel is win, win, win - for health, the environment and local economy. I encourage Oxfordshire residents to try foot or bike even for only part of their journey and feel the positive benefits for themselves." For further information about the benefits of active travel, visit the website: www.oxfordshire.gov.uk/whycycle

£80K BOOST FOR KIDS' CYCLING SAFETY

Almost every primary school child in the county will now be able to get free cycle safety training after the award of an £84,500 <u>Bikeability</u> grant which will pay for an additional 2000 places. The bulk of cycling training in the county is carried out by a 700-strong army of volunteer instructors under the Oxfordshire Cycle Training Scheme, which has been running for more than 40 years. Training is offered to children from nine-years-old and up and is a mixture of learning about the Highways Code and practical 'on the road' tuition. Parents and carers who want their children to take part in training should contact their school's head teacher.



SPECIFIC REPORT FOR WEST HAGBOURNE

I have been in discussion with the Public Rights of Way team at Oxfordshire County Council regarding the Mill Lane Byway. They acknowledge that ruts have appeared since the last closure and that remedial work is required; I am waiting for a plan of action on this. As regards permanent closure, Oxfordshire County Council is reluctant to go down this route and is examining the possibility of a county-wide blanket closure of its byways from October to April, to reduce churning of wet ground. This is not just a problem in West Hagbourne. It is my opinion that a permanent closure could only be successfully lobbied for, if and when a temporary closure has been shown not to work. I will report further on this when I know more.

I await with interest the report on vehicle speeds in the village, as outlined in the minutes of the last meeting.

I would like to remind the Parish Council that circa £2000 is due to a project or projects in West Hagbourne from the County Councillors Priority fund (please see the guidance notes sent with this report).

7. SODC Report

SODC A Conservative District Councillor's View (Or What The Council Is Doing)

September 2018.

Planning

As a separate Planning Newsletter will be issued over the next few days ago, I am only including a few,

more recent items.

Local Plan update

We're continuing our dialogue with the Ministry of Housing, Communities and Local Government on the progress of the Local Plan.

We've updated our partner authorities who are part of the Oxfordshire Growth Board and continue to work to the approach agreed by Council to ensure we are in the best possible position to produce a 'sound' and robust Local Plan.

The timetable states that councillors will make a decision in December on which of the 15 available major housing sites will be included in the plan, following completion of necessary assessment and filtering work.

The final plan, outlining how the district should develop until 2033, will then be published and residents will have a chance to comment on its technical 'soundness' early next year. It will then be submitted for public examination by an independent planning inspector later in 2019. For more please see our Local Plan page.





Neighbourhood Plans

At a special Full Council on the 23rd August, the final step in the process was completed with members voting to 'make' the Benson and Watlington Neighbourhood Plans. Whilst a formality really as the plans are effective from the date of the yes vote at referendum, this is still an important step.

Congratulations two both Communities on completing what is a time consuming and arduous process!

CIL update

We've just published the 2017/18 financial statement for our Community Infrastucture Levy (CIL). The total CIL receipts amounted to £2,190,161 of which £205,890 has been transferred to town and parish councils.

SODC is exploring whether to take over on-street parking enforcement in the district.

The council is contacting Oxfordshire County Council (the highways authority), which is responsible for formally applying for powers and then delegating civil parking enforcement responsibilities, to find out whether this could be possible.

Councillors have also asked for work to be carried out to look at the business case involved in the district council taking over enforcement, including costs and projected income.

Thames Valley Police is currently responsible for this across most of South Oxfordshire, apart from a small number of spaces in Wallingford, which the district council deals with, and some areas of Henley, which the town council is responsible for.

Cllr Caroline Newton, South Oxfordshire District Council's Cabinet Member for Housing and Environment, said: "We're very mindful that problems do exist with on-street parking in some areas of South Oxfordshire. That's why we're taking this issue seriously, not only by contacting by liaising with the police and partner organisations, but by exploring whether we should apply to take over responsibility for enforcement.

"We're working on this and there's lots to be considered. In the meantime, I'd like to encourage motorists to park responsibly and help to keep our towns and villages moving."

Go Active Gold

Residents of southern Oxfordshire aged 60 and over can sign up for a month's swimming for just £5 thanks to a special September offer from South Oxfordshire and the Vale of White Horse District Councils and 'Better' leisure centres.

Would-be swimmers simply register for the offer by visiting the GO Active Gold website or by calling 01235 422219 by 27 September.

Once they have received confirmation they can visit the participating leisure centres throughout September to swim as many times as they like for a one-off payment of £5. The month-long swim deal will start from the date of the first swim.



The scheme is part of the district councils' GO Active Gold programme, funded by Sport England, which aims to increase health and well-being among people aged 60 and over living in rural areas across South Oxfordshire and Vale of White Horse.

The participating centres are:

Abbey Sports Centre, Berinsfield Didcot Wave Faringdon Leisure Centre Henley Leisure Centre Thame Leisure Centre Wantage Leisure Centre White Horse Leisure and Tennis Centre, Abingdon

Cllr Lynn Lloyd, Cabinet Member for Leisure at South Oxfordshire District Council, said: "Since launching in 2016, GO Active Gold has helped thousands of older people in rural areas get more active. The £5 swimming offer is just the latest offering from this great project."

More GO Active Gold activities

GO Active Gold Activities coming up for people aged 60 and over include: Walking Netball tasters on Monday 17 September, 11am to midday at Crowmarsh Pavilion, and on Wednesday 19 September, 11am to midday at Chalgrove Multi Use Games Area. There's also a Walking Football taster on Thursday 20 August, 10.30am to 11.30am at Wallingford Sports Park.

To book onto any of these sessions residents should email Conor Grogan or call 07717 326660.

For details on the other sessions available please see the GO Active Gold webpage.

Residents can also request an activities brochure, including a free voucher. This includes information of all sports and activity sessions from GO Active Gold, Age UK Oxfordshire and GLL leisure centres for older residents. To get hold of a copy call 01235 422226 or email Hendriette Knouwds.

Health and Well-being event for gardeners

Carrying out a full day's gardening can cause aches and pains.

To help out, GO Active Gold are holding an event to give people advice on how to prepare their body before they start gardening and what they can do afterwards too. There will also be the chance to look at some garden centre displays and try out 'Yoga for gardeners'.

The event takes place on Thursday 13 September, 9am to 12.30pm at Wallingford Sports Park, entry is £4 - to book please email <u>conor.grogan@southandvale.gov.uk</u> or call 07717 326660.

It's a yellow letter day in South and Vale as residents are urged to confirm their details

Residents in South Oxfordshire and the Vale of White Horse are urged to respond to a yellow



letter which will arrive through their letter boxes in the coming days.

The 'Household Enquiry Form' requires people to confirm who currently lives in their property.

As soon as people get their yellow letter they should visit www.householdresponse.com/southandvale to confirm their details are correct or, if not, provide the correct information. You will need the code on the yellow letter to do this.

South Oxfordshire District Council needs this information to make sure everyone who is eligible to vote is able to do so in future elections, including the district, town and parish elections happening in May 2019.

Important – by law, each household must confirm their details, even if they are correct. Anyone who fails to do so could be fined up to $\pounds1,000$.

Residents who do not have access to the internet can confirm their details by completing and returning the form that comes with the letter. If your details are correct you can confirm this by phone or text – the details required for this are included on the yellow letter.

If a household doesn't respond they will receive reminder letters. Council staff will also visit properties which haven't responded by the Autumn to confirm the details.

Fire-damaged council headquarters up-date

Demolition work has started at the former headquarters of South Oxfordshire and Vale of White Horse District Council.

Excavators have moved in on-site this week to dismantle the building, which was severely damaged in an arson attack in 2015. The reception area, where the fire was started, is among the first sections to be demolished (pictured).

The contractors have been at the site, in Benson Lane, Crowmarsh Gifford, since early July carrying out preparatory works before starting demolition. It is expected to take around three months to completely clear the site.

The contractors are salvaging as many leftover materials from the building as possible so that they can be recycled or re-used.

Cllr Jane Murphy, Leader of South Oxfordshire District Council, which owns the site, said: "So far, everything is going to plan and the demolition work is being carried out with neighbouring properties in mind. We're continuing to work with the contractors to minimise disruption and I'd once again like to thank residents for their patience.

Cabinet member for Corporate Services Kevin Bulmer added 'This is a project that has been a long time getting under way and both the Council and the residents of Crowmarsh are pleased that, at last, work is beginning. There is still a lot of planning to do, but things are now moving forward.'



Opening the doors to volunteering

Released on 10 August 2018

Help is now available in South Oxfordshire for voluntary groups who have difficulties recruiting volunteers for financial reasons.

Community groups have told South Oxfordshire District Council that one of the biggest obstacles they face when trying to attract volunteers is finding money to meet training and transport and insurance costs.

In answer to this, the council has launched a pilot volunteering grant scheme with a total of £25,000 to give away to help voluntary and community groups find the volunteers they need.

Small voluntary groups in South Oxfordshire can apply for a new volunteering grant of between $\pounds 250$ to $\pounds 750$ to help cover costs, for example the costs of training as a sports coach or the costs of additional insurance needed to be a volunteer driver.

Cllr Lynn Lloyd, cabinet member for community services for South Oxfordshire District Council said: "Volunteers are the lifeblood of any community group – we know there are lots of people out there who want to help out in their local community, but sometimes the costs can be a barrier. We want to do everything we can to open those doors and give our local groups and charities the lift they need to help them continue to build thriving communities."

The scheme will be run as a pilot in 2018/19 and depending on its success in improving the voluntary sector, councillors will decide whether to continue with it in the future.

The district council made a commitment in its Corporate Plan to provide additional support to voluntary and community groups to help them find the volunteers they need. The volunteering grant is the first of a range of exciting new projects underway to do that, and to help get communities working together to make life better in the district.

To find out more about the grant, eligibility and how to apply please see southoxon.gov.uk/volunteering

New service to help victims and witnesses to report hate crime

Victims and witnesses of hate crime who are not comfortable talking to the police now have an alternative place to go to report incidents in confidence.

Hate crimes can be reported to specially trained staff at familiar locations across South and Vale, including at Citizens' Advice Bureaus. Incidents can be reported in person or by telephone.

Staff will be available to talk about the incident and can offer to report it to the police on their behalf. They will also refer people to Victims First, a service dedicated to ensuring that victims or witnesses receive the support they need to cope with and recover from their experience.

To find out where your nearest reporting centre is visit southoxon.gov.uk/hatecrime.



National Parks and AONB government review

Cllr Felix Bloomfield, Cabinet Member for Planning, has written to the Secretary of State for Environment, Food and Rural Affairs expressing our wish to respond to, and feed into, a government review of National Parks and Areas of Outstanding Natural Beauty (AONB) which will assess whether AONBs can become National Park Authorities.

The letter can be read here.

https://ebtk.co.uk/resources/stats/click.php?c=2636&e=55&o=9492&url=http%3A%2F%2Febtk .co.uk%2Ffilestore%2Ftinymce_images%2Fuser9492%2Freview_into_national_parks_and_ar eas_of_outstanding_natural_beauty.pdf&a=0

Residents' Surveys

The results of the 2018 Residents' Surveys, carried out among 1,100 residents in both districts at the start of the year, were discussed at Scrutiny meetings at the end of July.

These have now been published and press releases have been issued and shared with town and parish councils - you can view these on the South website at:

https://ebtk.co.uk/resources/stats/click.php?c=2636&e=55&o=9492&url=http%3A%2F%2Fww w.southoxon.gov.uk%2Fnews%2F2018%2F2018-08%2Fresidents-satisfiedcouncil%25E2%2580%2599s-work-%25E2%2580%2593-room-improvement&a=0

Thames Valley Police.

Reminder - Nottingham Knockers Are About

Thames Valley police has received reports of 'Nottingham Knockers' in our area. Often these people try and sell you cleaning items and say that they are trying to improve their lives following release from prison. These people are often trying to find out more about the home owner and whether they are vulnerable and could be scammed out of more money.

Please do not buy from these people and report it to Trading Standards by calling 03454 04 05 06 (Citizen's Advice) or emailing TSinformation@oxfordshire.gov.uk

If you feel threatened in anyway please call the Police on 999 (or 101 to report an incident after it has happened).

Reminder - Protect Your Shed Or Garage

Opportunist thieves identify sheds and garages as easy pickings because they are usually fairly unprotected and lack basic security measures. The buildings often contain property that can be sold on or implements that can be used to force entry into the owner's home. Many people fall short on basic security of their sheds and garages.

• Keep your shed/garage in good condition.

• Fit a closed shackle padlock to the door.

• Fittings should be bolted through the door and any screws concealed.

• It is easy to unscrew the ironmongery, steal contents and in some cases replace the screws to make it look as if the shed has not been tampered with.



• By using tamper proof screws or coach bolts, together with a good quality pad bar or hasp and staple and close shackled padlock, the shed owner will make it harder for the would-be thief.

• Bond any window glass in with mastic to prevent easy removal. Fit grilles or mesh to windows to slow down the thief.

• Ensure all equipment and tools are locked away when not in use.

• Install a shed/garage alarm.

• Post-code or mark all property such as lawnmowers, bikes, and tools using ultraviolet pens, forensic marking such as Selecta DNA, SmartWater or engravers.

• Install security lighting as a deterrent, and plants such as thorny shrubs to act as a barrier at potential access points.

• If building a shed, put it where it is most visible to you and neighbours.

• Ensure ladders are locked to a secure fixture in the shed or garage so they can't be used to reach top floor windows.

• Chain large items such as bicycles together, making it much more difficult for a thief to carry away.

• Fit a wire cage inside a shed where more expensive items can be locked away.

• No thief wants to hang about longer than they have to so delay the time it will take them to get their hands on your tools

Ultrafast broadband comes to East Hagbourne

Around 90 properties in East Hagbourne can now access ultrafast broadband speeds thanks to a joint effort by two home business owners, Hagbourne Primary School and residents. The group used Openreach and government funding schemes to cover the full cost to install the full-fibre broadband to 92 properties.

The government's Gigabit Broadband Voucher scheme was launched earlier this year and can be used by small and medium-sized businesses, and communities based around them, to claim up to £3,000. Residents can also claim a £500 voucher as part of a wider project.

You can find out more information on broadband coverage and the voucher schemes on the Better Broadband for Oxfordshire website.

Lottery offers more than jackpot with family theatre ticket giveaway

South Oxfordshire's community lottery has joined up with Cornerstone arts centre in Didcot to give away a free family ticket to the Christmas production of 'The Pied Piper'.

The ticket is being offered as an extra prize by SO Charitable Lottery, which supports local charities and voluntary organisations, in addition to a jackpot of £25,000 and smaller cash prizes.

Residents simply need to play SO Charitable Lottery before 29 September to be in with the chance of winning the ticket for the show, which is running at the arts centre from 14-29 December.

It costs just £1 per draw to play the lottery, with 60p from every ticket sold going to good causes in South Oxfordshire and helping to support local communities. Players can choose



which local good cause to support when they purchase tickets and can see how much is being raised from week-to-week.

The lottery was set up earlier this year by South Oxfordshire District Council as part of its work to assist the voluntary sector.

Cllr Lynn Lloyd, Cabinet Member with responsibility for the lottery, said: "We're grateful to Cornerstone for giving the prize and it promises to be a fantastic show, which I'm sure many families would love to see. This is an extra incentive to play our community lottery and support local charities and voluntary organisations in South Oxfordshire.

"Many people have already got behind the lottery and play regularly, and this is a great way for people to support local causes, while being in with the chance of winning a prize."

The lottery runs online and draws take place every Saturday.

To find out more about buying tickets, or if you are a good cause working in South Oxfordshire that would like to apply to become a beneficiary of the lottery, visit www.socharitable.co.uk