

West Hagbourne Parish Council



Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Tuesday 7th July 2020 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, O. Doogue and Mr. A. Wise (Clerk)

	MB opened the meeting at 19:30 hrs via Voom Video Conferencing	
20/440 Apologies	Cllr S. Clarke, Cllr J. Murphy and Cllr A.M. Simpson	
20/441 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> None 	
20/442 Report on OCC and SODC activities	<p><u>OCC Report</u> – None received</p> <p><u>SODC Report</u> – None received</p>	
20/443 Hear representations from members of the public	<p>The following questions were received from Ian Leishman:</p> <p>1. Footpath in Main Street</p> <p>a. Surface maintenance - As you know, I have reported the poor state of the surface of the pavement on several occasions through the 'Fix my street' portal.</p> <p>On the last occasion (earlier this year), the section on the corner outside Blissetts was marked up for a complete resurfacing. However, it received only a partial patch-up job (although they did also reset the drain - again). On questioning why, the original marked up job was not completed, I was told it would be forwarded 'for consideration for future programmed works'. Frankly, this section of the pavement in particular is a disgrace, and the uneven surface could even be described as unsafe. All this is mainly due to traffic mounting the now sunken kerbstones and driving across the pavement.</p> <p>I would like the PC to put pressure on the County Council to come up with a permanent solution to this ongoing issue as my solo efforts have been met with only the minimum response.</p> <p><i>Clerk to write to Simon Clarke – OCC to ask him to escalate with highways.</i></p> <p>b. Overhanging foliage - Please would the PC arrange for all vegetation overhanging the pavement and road along Main Street between the two junctions with York road (i.e. the Square and Lizard Bank), before the start of harvest, when the farmers will be bringing trailers stacked with straw through the village? (As you know, they cite the overhanging vegetation as the reason that the straw is deposited on the road, subsequently blocking all the drains.)</p> <p><i>Clerk to send out a gentle reminder via village email distribution group reminding all householders</i></p> <p>2. Moor Lane</p> <p>Whilst some well-meaning residents have been trying to improve the appearance of the Moor lane by cutting back weeds and tidying up, others have been using it to dispose of garden waste and rubble (which is technically fly-tipping).</p> <p>Please would the PC put something in the August newsletter to highlight</p>	<p>AW</p> <p>AW</p>

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	<p>this issue in order to discourage the practice? <i>Chair to write a piece for the next village newsletter in August</i></p> <p>3. Road signage Please would the PC update the village on progress with the request for signage at either end of the stretch of Main Street outside Green Thatch? <i>Chair to chase highways with reference to the agreed plan for signage in Main Street.</i></p>	<p>MB</p> <p>MB</p>
20/444 Approve the minutes of the meeting of 07.07.2020	It was proposed by MB, seconded OD, that the minutes be signed as a true record. Carried nem con.	
20/445 Consider matters, not take elsewhere, arising from the minutes of the meeting of 07.07.2020	<ul style="list-style-type: none"> All action items had been completed 	
20/446 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> Clerk raised the issue of the recent resignation of former Councillor Louise Beaumont and the need to respond to SODC's email asking for a progress report. Clerk to respond confirming that the Chair had written a piece for the June edition of the village newsletter which is delivered to every house in the village but no response had been received by the time of this meeting. The chair will write another piece for the August edition asking for someone to put themselves forward to be co-opted onto the PC. 	<p>AW</p> <p>MB</p>
20/447 Financial matters	<ul style="list-style-type: none"> Approval of payments. It was MB proposed, MT seconded and carried nem con that the following invoices be paid: Parish Clerk's wages, expenses, PAYE, BGG Garden and Tree Care for grass cutting x 2, Village Website Domain Renewal and renewal of Office 365 licence for parish clerk's laptop. Current financial situation. AW presented the current financial situation – attachments 2 & 3. 	
20/448 Planning since the meeting of 07.07.2020	<ul style="list-style-type: none"> AW presented the current planning application situation – attachment 4 	
20/449 Highways and Transport	<ul style="list-style-type: none"> None 	
20/450 Risk assessment	MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5	
20/451 Chairman's Report for Newsletter	<ul style="list-style-type: none"> Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter. 	
20/452 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> None 	

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20/453 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none">Clerk arranged to visit Chair and vice Chair at 4:30pm on Thursday 9th July for signing of the minutes and the payment cheques as approved above.	AW
20/454 Date of next meeting	<ul style="list-style-type: none">Wednesday 2nd September 2020 via Zoom Video Conference	
20/455 Meeting Closed	<ul style="list-style-type: none">MB declared the meeting closed at 20:09 hrs.	

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2019-2020
4. Planning Applications
5. Risk Assessment
6. SODC Report