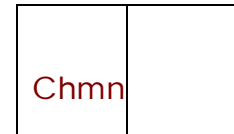


West Hagbourne Parish Council



Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 5 May 2021 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, O. Doogue, Tony Baldasera and Mr. A. Wise (Clerk)

	MB opened the meeting at 19:30 hrs via Zoom Video Conferencing	
21/521 Apologies	Cllrs J. Murphy and A.M. Simpson	
21/522 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> None received 	
21/523 To elect a chairman and vice-chairman for 2021/22	<ul style="list-style-type: none"> It was proposed by MT, seconded TB, that Cllr. Butler remain as Chairman for another year. It was proposed by MT, seconded TB, that Cllr. Lewis remain as Vice-Chair for another year. 	
21/524 To receive the Chairman's and Vice Chairman's declaration of acceptance of office.	<ul style="list-style-type: none"> Chairman's and Vice Chairman's declaration of acceptance of office was received. <ul style="list-style-type: none"> The following Councillor responsibilities were allocated for another 12 months: <ul style="list-style-type: none"> MB – Chairman and Cemetery Rep HL – Vice Chairman MT – None OH – None. TB - None 	
21/525 Report on OCC and SODC activities	<p><u>SODC Report</u> – None received</p> <p><u>OCC Report</u> – None received</p>	
21/526 Hear representations from members of the public	Email was received from Lillie Jamieson requesting financial support from the Parish Council for the proposed village party on the 14 August 2021. It was proposed by MB, seconded OD that the PC will make a significant contribution to the proposed village party and instructed the Clerk to respond to this request confirming yes in principle and to request a proposed budget to help the councillors inform their decision of how much of the budget to support.	AW
21/527 Approve the minutes of the meeting of 03.03.2021	It was proposed by MT, seconded HL, that the minutes be signed as a true record. Carried nem con.	
21/528 Consider matters, not take elsewhere, arising from the minutes of the meeting of 03.03.2021	<ul style="list-style-type: none"> All action items had been completed 	
21/529 Receive reports from Parish Councillors and the Clerk	<p>Broadband Update – HL reported that the process is still ongoing with Open Reach. They have yet to decide whether they will rollout fibre to properties to just those houses that have signed up under the voucher scheme or to include everyone in the village whether they have signed up or not, meaning if they decide to go down this route, they will only have to do the connection work once.</p> <ul style="list-style-type: none"> Clerk reported that Sustrans have completed the restoration work of the two benches on the old railway line cycle path. At the time of writing the 	

West Hagbourne Parish Council



	<p>clerk was still awaiting the invoice.</p> <ul style="list-style-type: none"> Chair reported that the William Tyrell Trust, now had a full quota of Trustees and will change their constitution at their next meeting to enable them to help more worthy cases in the village. Chair will provide an update for the next edition of the village newsletter. 	
21/530 Financial matters	<ul style="list-style-type: none"> Approval of payments. It was proposed MB, seconded MT, and carried nem con that the following invoices be paid: Parish Clerk's wages, expenses, PAYE, Internal Audit Fee, OALC Membership Renewal, CFO Membership Renewal and BHIB Insurance Ltd Renewal. Current financial situation. AW presented the current financial situation – attachments 2 & 3. 2020/21 Accounts were signed off by the Internal Auditor and it was proposed MB, seconded HL that the councillors approve these accounts and instructed the Clerk to now send them to the External Auditor. Clerk announced that the PC had received another CIL payment, this time for £5548:00. The councillors asked the clerk to write to SODC Finance for a further explanation of these payments and to seek clarification between new builds in the village and payments received. Clerk to chase Nursery for outstanding 2020/2021 Village Newsletter Advert Fee of £30:00. 	<p>AW</p> <p>AW</p> <p>AW</p>
21/531 Planning since the meeting of 03.03.2021	<ul style="list-style-type: none"> AW presented the current planning application situation – attachment 4. The councillors instructed the clerk to respond as follows to the following planning applications: <ol style="list-style-type: none"> P21/S1558/FUL = SUPPORT P21/S1436/FUL = SUPPORT P21/V1150/FUL = OBJECTS principally on the grounds of the proposed application both being out of character and not wanting the Parish Boundary extended. 	AW
21/532 Highways and Transport	<ul style="list-style-type: none"> It was reported that the potholes in York Road have been identified by OCC with those due to be repaired marked by a circle of paint. 	
21/533 Risk assessment	MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5	
21/534 Chairman's Report for Newsletter	<ul style="list-style-type: none"> Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter. 	
21/535 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> None 	
21/536 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none"> None 	
21/537 Date of next meeting	<ul style="list-style-type: none"> Wednesday 7 July 2021 in Hagbourne Village Hall Clerk to book small meeting room at Hagbourne Village Hall for the July, September, and November 2021 Meetings 	AW
21/538 Meeting Closed	<ul style="list-style-type: none"> MB declared the meeting closed at 20:30 hrs. 	

West Hagbourne Parish Council

Chmn	
------	--

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2019-2020
4. Planning Applications
5. Risk Assessment