



Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 5 January 2022 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, O. Doogue, D. Tozer, Cllr A.M. Simpson, Ian Leishman, Margaret Leishman and Mr. A. Wise (Clerk)

	MB opened the meeting at 19:30 hrs	
22/587 Apologies	Cllr J. Murphy	
22/588 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> None received 	
22/589 Co-opt new councillor onto WHPC	<ul style="list-style-type: none"> It was proposed by MB, seconded OD, and carried nem con that Daniel Tozer be co-opted onto the Parish Council until May 2023. DT accepted the offer and passed his completed Declaration of Office form to the Clerk to forward to SODC. 	AW
22/590 Report on OCC and SODC activities	<p><u>SODC Report</u> – See appendix 6. <u>OCC Report</u> – None received</p>	
22/591 Hear representations from members of the public	<p>WHVA Chair Margaret Leishman requested financial support from the PC as previously stated in a letter to all councillors submitted just before this meeting, to seek help with funding the proposed village Platinum Jubilee Party in June 2022. As a consequence of the COVID-19 Lockdowns the committee has not been able to do any major fundraising apart from some charitable events. She reported that her committee had in the meantime applied for funding from the SODC Councillor Fund to help purchase a new trestle table and chairs for future village celebrations. ML to go away and obtain some quotes for items that her committee would like the PC to fund and come back with an itemised total at the March PC Meeting for councillors to sign off.</p> <p>Ian Leishman raised the issue of the current status of Moor Lane being a BOAT. This has allowed 4 x4 vehicles and motorbikes to use Moor Lane as a racetrack causing anti-social behaviour. The residents of the village would like to see Moor Lane re-designated as a restricted by way. Clerk to raise issue with Cllr Murphy and ask for her support in persuading Highways to proceed with the re-designation.</p>	AW
22/592 Approve the minutes of the meeting of 03.11.2021	It was proposed by MT, seconded MB, that the minutes be signed as a true record. Carried nem con.	
22/593 Consider matters, not take elsewhere, arising from the minutes of the meeting of 03.11.2021	<ul style="list-style-type: none"> All action items had been completed 	
22/594 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> Broadband Update – HL reported that he will make another effort to try and increase the villages current pledges of 20 homes which represents 41% of the grant money required for Open Reach to commit to installing full fibre broadband to properties. HL will work with Councillor Simpson to explore ways of encouraging more pledges from both residents as well as local businesses located in the village. AMS is currently working with other local 	HL/AMS

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	villages to explore ways of achieving a higher sign up of full fibre broadband and will share this knowledge with HL.	
22/595 Financial matters	<ul style="list-style-type: none"> Approval of payments. It was proposed MB, seconded HL, and carried nem con that the following invoices be paid Parish Clerk's wages. Expenses, PAYE, Community Heartbeat, Reimbursement for Mr and Mrs Leishman for their purchase of Wildflower and Grass Seed for Moor Lane and Village Hall Hire. Current financial situation. AW presented the current financial situation – attachments 2 & 3. Having re-drafted the budget following the comments from Novembers Meeting, 2022-23 Budget was proposed by MB, seconded HL and carried nem con. The Clerk then asked how much Precept to request from SODC and the councillors were in full agreement that the full amount of the budget be requested. This was proposed by MT, seconded by MB and carried nem con. Clerk to complete paperwork and submit precept request for £7185.00. Vice Chair to contact Barclays Bank to start the process of adding himself to the list of councillors who have signing rights for the online banking account in addition to MB & AW who currently are the only ones who can make and approve payments. Clerk to undertake the 2021 VAT Return 	AW HL AW HL AW
22/596 To note decisions made with respect to planning applications dealt with since meeting of 3 November 2021 and consider outstanding applications.	<ul style="list-style-type: none"> Planning applications reviewed although as at the time of the meeting still awaiting outcomes for 3 applications. 	
22/596 Highways and Transport	<ul style="list-style-type: none"> Clerk reported that himself and the Vice Chair met with Mark Francis from OCC Highways to discuss outstanding issues with Main Street. After a very cordial meeting Mark Francis took away 3 actions: <ul style="list-style-type: none"> Repair and extend the kerb alongside the duck pond to prevent anymore damage to car tyres Extend the current white lines up to John Baille's property Add an additional road sign giving motorists notice of the road narrowing in the straight part of Main Street on the existing pole outside Lizard Bank (Knappers) as well as an additional road sign warning of road narrowing where the current duck warning sign is situated just after the entrance to York Road. 	
22/597 Risk assessment	<p>MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5</p> <ul style="list-style-type: none"> Clerk to engage Mark Howe to undertake the Parish Council's 2021/22 end of year internal audit of its accounts. 	AW
22/598 Chairman's Report for Newsletter	<ul style="list-style-type: none"> Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter. 	

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22/599 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none">• None	
22/600 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none">• None	
22/601 Date of next meeting	<ul style="list-style-type: none">• Wednesday 2 March 2022 in Hagbourne Village Hall although the PC reserves the right to conduct this meeting via Zoom Videoconferencing depending on the Covid situation at the end of February 2022.•	
22/602 Meeting Closed	<ul style="list-style-type: none">• MB declared the meeting closed at 20:45 hrs.	

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2021-2022
4. Planning Applications
5. Risk Assessment
6. SODC Report

Title	District Councillor's Report
Author	Cllr Anne-Marie Simpson
Parish	West Hagbourne Parish Council
Date	5 January 2022

Government's cut in council funding puts public services at risk

Councillors in South Oxfordshire have expressed their disappointment in government proposals that would mean a cut in funding for the district council and a lack of any certainty over its future finances.

The government is consulting on proposals for a one-year financial settlement for local authorities, which amounts to a cut in funding for South Oxfordshire District Council at a time of high inflation and at a time when council finances across the country are already under significant strain. That financial strain has been made worse in the past two years as a result of the Covid-19 pandemic.

The settlement also provides no increased flexibility for councils to manage their own income through council tax, meaning a lack of local control over how finances are managed. The government has also failed to explain what might replace the New Homes Bonus funding stream, which is worth around £2m a year in South Oxfordshire given the large amount of housing growth in the district in recent years – this means there's even less certainty over budget setting at the council in future years.



The council will be responding to the government's consultation on the settlement proposals and intends to publish its response.

Planning Enforcement

Following a thorough review this year of the council's planning enforcement an updated Enforcement Statement has been adopted. In the spirit of openness and transparency, the updated Enforcement Statement brings clarity and timeliness to the council's enforcement function and process, which will benefit all residents.

It is natural that this positive approach to communication on enforcement will generate questions from towns and parish councils, as it is a change, so I would encourage councillors to attend the virtual briefing with planning officers on the updated statement on the evening of 26 January 2022 – details will be sent outlining how to join.

Councillor Grants – Round Two

The second round for applying for a Councillor Grant has now opened and will close on 4th February 2022. Information on all SODC grant schemes can be found at <https://southoxon.gov.uk/grants>

Q2 2021/22 Corporate Plan Performance Report

The Council publishes a quarterly performance report indicating progress made towards achieving the objectives set out in our Corporate Plan. The report for the 2nd Quarter (Jul-Sept) has now been published and can be found on our website at <https://www.southoxon.gov.uk/corporateplan>

Covid Booster Vaccination

Please help get the following public messages across re Covid vaccination:

- Getting vaccinated and boosted remains the best thing you can do to protect yourself, your family and friends against getting seriously ill from Covid-19
- There are plenty of appointments across several sites this week. Please go to the National Booking Service to book a slot or you may be able to bring your appointment forward that you had previously booked
- Some GP-led local vaccination services will contact patients directly for them to book booster appointments; please do not get in touch with your GP practice about an appointment for a booster unless they contact you
- If you test positive for COVID and have a vaccine appointment booked, please cancel it, as soon as possible, so someone else can use your space. You can re-book your appointment for 28 days after you tested positive or from when your symptoms first started
- If you are unable to attend your vaccination appointment for any other reason, please cancel or rebook it as soon as possible so your space opens for someone else

NHS Volunteer Responders

The NHS Volunteer Responders programme is also available to help support those who need it. Volunteers can collect and deliver shopping, medication and other essential supplies and can also provide a regular friendly phone call.



If someone would like to register for support from NHS Volunteer Responders during the Christmas period, they should call 0808 196 3646 (8am to 8pm daily).

For more information visit nhsvolunteerresponders.org.uk/services

Business support to become available

You may have seen that the government has set out £1 billion to help businesses hit by the recent sharp rise in Covid cases, including up to £6,000 per premises for eligible organisations. They have also announced that some companies will get help towards the cost of sick-pay due to Covid-related illnesses and an extra £30 million will go to theatres and museums.

We are waiting the details of the support for our local businesses and will update as we receive it.

COP26 & Action on Climate Emergency

At our Council meeting on 9 December councillors voted in favour of taking actions which are in line with [the Glasgow Climate Pact](#) and its associated declarations agreed by nations attending COP26 in November, to ensure that South Oxfordshire becomes a real local leader when it comes to tackling the climate emergency.

Following a motion submitted by Cllr Sam Casey-Rerhaye, Chair of the council's Climate and Ecological Emergencies Advisory Committee, the council is now committed to providing leadership in the form of clear and regular guidance and information which is open and honest about the changes required of us all if we are to reach net zero carbon emissions. The council also agreed to publish a Climate Action Plan to help speed up work locally.

As you are aware, taking climate action is a priority for South Oxfordshire District Council. The council has declared a climate emergency and published a Corporate Plan which puts tackling the issue at the forefront of its work.

South Oxfordshire also declared an Ecological Emergency and introduced a [Climate and Ecological Emergencies Advisory Committee](#) (CEEAC) to advise Cabinet on the climate and ecological crises.

The council has also set targets to become a carbon neutral council by 2025, and a carbon neutral district by 2030.

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South Oxfordshire published an Advice Note on Policy DES10: Carbon Reduction from the adopted South Oxfordshire Local Plan 2035 (SOLP2035) in May 2021, to provide guidance to developers. Policy DES10 was introduced and accepted as a main modification to SOLP2035 during the examination of the Plan in 2020.

Policy DES9: Renewable and Low Carbon Energy was also introduced and accepted by the Inspector into the South Oxfordshire Local Plan 2025 during the examination process.

South Oxfordshire has also published updated [Air Quality Guidance for Developers](#).

The council is working closely with Oxfordshire County Council on a park and charge scheme which aims to install electric vehicle chargers in the district.