



Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 10 May 2023 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, D. Tozer, Cllr A.M. Simpson, Cllr. B. Manning and Mr. A. Wise (Clerk)

	MB opened the meeting at 19:30 hrs	
23/717 Apologies	Cllr J. Murphy	
23/718 Declaration of acceptance of office for all councillors	<ul style="list-style-type: none"> Declaration of acceptance of office was received from Cllrs. Butler, Telford & Lewis Clerk to sign declaration of acceptance of office forms and send them to SODC democratic services along with the completed register of interest's forms. 	AW
23/719 To elect a chair and vice-chair for 2023/24	<ul style="list-style-type: none"> It was proposed by HL, seconded MT, that Mr M. Butler serve another 12 months as Chair and carried nem con. It was proposed by MB, seconded MT, that Mr H. Lewis serve another 12 months as Vice- Chair and carried nem con. 	
23/720 Co-opt Daniel Tozer to WHPC for the term 2023-2027	<ul style="list-style-type: none"> It was proposed by MB, seconded MT, that Mr D. Tozer will be co-opted onto WHPC for the term 2023-2027 and carried nem con. Clerk to sign Cllr. Tozer's declaration of acceptance of office form and send it to SODC democratic services along with the completed register of interest's form. 	AW
23/721 Declarations of personal and prejudicial interest	<ul style="list-style-type: none"> None received 	
23/722 Report on OCC and SODC activities	<p><u>SODC Report</u> – See appendix 6 for AMS Report. AMS introduced her new colleague on SODC, Mr Ben Manning who was duly elected alongside her to SODC at the recent local elections.</p> <p><u>OCC Report</u> – None received</p>	
23/723 Hear representations from members of the public	<ul style="list-style-type: none"> Clerk reported that he had opened dialogue with Upton PC to explore joint options, but they were unwilling to commit neither time nor funds to go out to tender for the necessary repairs to the steps leading up to the kissing gate on the way to Upton, which is now in poor condition and becoming unsafe to use. Cllr Tozer offered to obtain a quote from a contractor currently undertaking work on his own property and will circulate quote amongst PC. 	DT
23/724 Approve the minutes of the meeting of 01.03.2023	It was proposed by MT, seconded MB, that the minutes be signed as a true record. Carried nem con.	
23/725 Consider matters, not take elsewhere, arising from the minutes of the meeting 01.03.2023	<ul style="list-style-type: none"> All action items had been completed except for 22/704 (steps) 	
23/726 Receive reports from Parish Councillors and the Clerk	<ul style="list-style-type: none"> None 	
23/727 Financial matters	<ul style="list-style-type: none"> Approval of payments. It was proposed MB, seconded MT, and carried nem con that the following invoices be paid: Parish Clerk's wages, Expenses, PAYE, Insurance Premium, Village Hall hire, Newsletter Printing, Hog Roast deposit and balance, Portable Toilets x 2, OALC and CFO Memberships. Current financial situation. AW presented the current financial situation – attachments 2 & 3. Clerk reported that the 2022/23 Internal Audit of Accounts had been carried out by EAI Ltd. and passed. It was proposed MB, seconded MT, and carried nem con that the accounts be signed off and then the paperwork be signed by the Chair on behalf of the PC and that the annual governance statement was also approved. Clerk to complete paperwork and issue accounts to the external auditor to complete the auditing process. 	AW

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	<ul style="list-style-type: none"> Clerk to arrange for the Notice of Accounts to be posted on both the noticeboard and the village website. 	AW
23/728 To note decisions made with respect to planning applications dealt with since meeting of 01.03.2023 and consider outstanding applications.	<ul style="list-style-type: none"> Planning applications reviewed - attachment 4 Chair reported on the SODC Planning Committee Meeting where the Horse and Harrow Pub application was discussed and subsequently dismissed, where he spoke on behalf of the PC. The applicant gave notice that they would appeal the decision. 	
23/729 Highways and Transport	<ul style="list-style-type: none"> Clerk reported that the introduction of the 20mph road signs were now complete in the village. 	
23/730 Risk assessment	MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5	
23/731 Chairman's Report for Newsletter	<ul style="list-style-type: none"> Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter but after the APM on the 24th May 	
23/732 Respond to Communications as the Chairman may direct	<ul style="list-style-type: none"> Clerk read out an email from a resident, Mr Brownsword, to the meeting in which he complained of fly tipping in the ditch behind his property. The councillors asked the clerk to respond by emailing him the link for reporting fly tipping on SODC Waste website and ccd Cllr Simpson. The clerk was to also ccd in the Lays as the landowners of the farmland behind the Brownsword property. 	AW
23/733 Attend to any other business at the Chairman's discretion	<ul style="list-style-type: none"> Clerk to forward latest version of village map to the webmaster (John Baille) so that it can be updated on the village website. 	AW
23/734 Date of next meeting	<ul style="list-style-type: none"> Wednesday 5th July 2023 	
23/735 Meeting Closed	<ul style="list-style-type: none"> MB declared the meeting closed at 20:40 hrs. 	

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2022-2023
4. Planning Applications
5. Risk Assessment
6. SODC Report

Title	District Councillors' Report
Councillors	Cllr Anne-Marie Simpson & Cllr Ben Manning
Parish	West Hagbourne Parish Council
Date	10 May 2023



Corporate Plan 2020-2024

Corporate Plan 2022-2023 Performance Report – Third Quarter

Climate Action Plan Performance Report – Third Quarter

SODC Elections May 2023

Following the elections to SODC the number of elected members per political party is as follows:

Liberal Democrats	21
Green Party	8
Labour	3
Henley Residents' Group	3
Conservative	1
TOTAL	<u>36</u>

37% Turnout (42% Turnout in Cholsey Ward)

For more information on the election results please click [here](#).

Our first Full Council meeting is on Thursday 18th May at Didcot Civic Hall at 6pm. The agenda has been published on the website and can be viewed [here](#).

£2 million boost for community and neighbourhood facilities

Seven projects which will help increase life chances and support local businesses will benefit from £2 million in government funding.

South Oxfordshire and Vale of White Horse District Councils have been allocated £1 million each from the government's UK Shared Prosperity Fund to provide better community and neighbourhood facilities and improve public open spaces to help increase the health and wellbeing of residents.

With the new funds, the councils are already starting work to support community facilities to reduce their energy bills and lower their carbon emissions. Another study



has begun to see where and how the councils can provide more arts and culture opportunities and leisure activities in areas that need it most.

Businesses will also benefit from the funding over the next two years with projects to support their sustainability, help deliver enterprise facilities and increase peoples' skills.

Plans include increasing access to green skills courses to help residents gain a new qualification and bespoke decarbonisation advice for businesses to help everyone to move towards a low carbon or net zero economy. A new strategy is also being developed to promote tourism and encourage visitors to stay in the area to enjoy local attractions.

To help businesses further, the councils will be offering opportunities for local organisations to tender for contracts to help deliver the projects taking place in both districts.

To find out more, visit southoxon.gov.uk/UKSPF or whitehorsedc.gov.uk/UKSPF

Businesses can also keep up to date on opportunities by signing up to the councils' Business Support newsletter by visiting the South and Vale Business Support website – svbs.co.uk.

Let It Bee – Nature Recovery

South Oxfordshire and Vale of White Horse district councils have launched a new nature recovery project called **Let It Bee** which aims to increase biodiversity on council land by allowing wildflowers and plants to grow on specific sites.

This pilot project follows last year's successful *No Mow May* trial on seven sites across the districts owned by the councils. This year the parks team is increasing the number of sites to 17.

These will be monitored with the aim of increasing wildlife to these areas, in addition to allowing the existing plants to thrive by not being cut so often.

For Council news webpage with links to news pages, Facebook, Twitter, Instagram and register for email alerts click [here](#)

To sign up for Planning news alerts click [here](#)