



## Minutes of West Hagbourne Parish Council Meeting held at Hagbourne Village Hall on Wednesday 5 July 2023 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, D. Tozer, Cllr. B. Manning, Mr. A. Wise (Clerk), Val Brownsword, Margaret Leishman, Ian Leishman, David Carter and Tracy Anderson.

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|   | MB opened the meeting at 19:30 hrs  |                |
| 23/736 Apologies  | Cllr J. Murphy, Cllr A.M. Simpson and Terry Pritchard   |                |
| 23/737 Declarations of personal and prejudicial interest  | <ul style="list-style-type: none"> <li>None received</li> </ul>   |                |
| 23/738 Report on OCC and SODC activities  | <p><u>SODC Report</u> – See appendix 6 for AMS Report.<br/><u>OCC Report</u> – None received</p> <ul style="list-style-type: none"> <li>Clerk to email around the village the link to the SODC Waste Satisfaction Survey</li> </ul>   | AW             |
| 23/739 Hear representations from members of the public  | <ul style="list-style-type: none"> <li>Ian Leishman spoke on behalf of the residents of WH who use the path to Upton to thank the councillors for arranging and then paying for the steps in front of the kissing gate, to be repaired. It was proposed by DT, seconded MT, that the clerk go back to the contractor and authorise him to install a handrail as requested by many elderly residents in the village.</li> <li>VB reported from the latest Hagbourne Village Hall Committee Meeting that the committee was going out for consultation, before going out for tender for a new roof for the village hall. As soon as the committee chair report has been signed off, the clerk will circulate around the village. VB to provide clerk with final copy of report for circulation and uploading to village website.</li> <li>DC raised the issue of pedestrian safety on Main Street for those wishing to walk to the pub end of the village. Clerk will arrange a site meeting with County Councillor and Highways to evaluate the most practical solution to this safety issue. The chair reminded the meeting that this issue had previously been visited but wasn't practical due to tree roots. DC said that some trees had been pollarded and he would give up some of his front land to create room to move the road thus enabling room for a footpath.</li> </ul> | AW<br>AW<br>AW |
| 23/740 Approve the minutes of the meeting of 10.05.2023   | It was proposed by MT, seconded MB, that the minutes be signed as a true record.<br>Carried nem con.  |                |
| 23/741 Consider matters, not take elsewhere, arising from the minutes of the meeting 10.05.2023 | <ul style="list-style-type: none"> <li>All action items had been completed</li> </ul>   |                |
| 23/742 Receive reports from Parish Councillors and the Clerk                                    | <ul style="list-style-type: none"> <li>Clerk to remind webmaster to ensure that the latest village map is visible on the village website home page.</li> <li>Clerk raised the need to still co-opt a fifth councillor following the May PC Elections. DT will draft some words and circulate around the village via Whats App. If anyone is interested in becoming a Councillor until 2027 then please speak to the Clerk or the Chair to register your interest and ask some questions.</li> </ul>   | AW<br>DT       |
| 23/743 Financial matters  | <ul style="list-style-type: none"> <li>Approval of payments. It was proposed MB, seconded DT, and carried nem con that the following invoices be paid: Parish Clerk's wages, Expenses, PAYE, Village Hall hire, Grass Cutting, Internal Auditor Fees, Defib Spare Parts, Website Domain Name Renewal and Upton path steps repairs.</li> <li>Current financial situation. AW presented the current financial situation – attachments 2 &amp; 3.</li> <li>Clerk to work with DT to enable him to become the third authorised signatory on the PC's Bank Account with Barclays which stipulates dual authorisation of payments.</li> </ul>   | AW             |

# West Hagbourne Parish Council



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|---|--|--------------------|
| 23/744 To note decisions made with respect to planning applications dealt with since meeting of 10.05.2023 and consider outstanding applications. | <ul style="list-style-type: none"> <li>• Planning applications reviewed - attachment 4</li> <li>• It was proposed MB, seconded MT that the PC OBJECTS to planning application P23/S2094/0. MB/MT to provide clerk with comments to support OBJECT response to planning application before comments deadline of 17<sup>th</sup> July.</li> <li>• Clerk reported that the planning application for the The Cornstore, had been granted the day before the meeting. Clerk asked BM to investigate why the planning application was granted before the deadline for comments?</li> </ul> | AW/MB/MT<br><br>BM |
| 23/745 Highways and Transport   | <ul style="list-style-type: none"> <li>• TP submitted the following written report to the clerk:<br/>I attended a PTR "team" meeting yesterday and was told that the 94 bus would continue until the beginning of November. But the school bus (94S) was being taken over by another company and would not be available to other passengers.</li> </ul>  |                    |
| 23/746 Risk assessment  | MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5  |                    |
| 23/747 Chairman's Report for Newsletter   | <ul style="list-style-type: none"> <li>• Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter but after the APM on the 24<sup>th</sup> May</li> </ul>  |                    |
| 23/748 Respond to Communications as the Chairman may direct   | <ul style="list-style-type: none"> <li>• None</li> </ul>   |                    |
| 23/749 Attend to any other business at the Chairman's discretion  | <ul style="list-style-type: none"> <li>• None</li> </ul>   |                    |
| 23/750 Date of next meeting   | <ul style="list-style-type: none"> <li>• Wednesday 6<sup>th</sup> September 2023</li> </ul>  |                    |
| 23/751 Meeting Closed   | <ul style="list-style-type: none"> <li>• MB declared the meeting closed at 20:48 hrs.</li> </ul>   |                    |

Signed:

Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2022-2023
4. Planning Applications
5. Risk Assessment
6. SODC Report

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| <b>Title</b>       | District Councillors' Report               |
| <b>Councillors</b> | Cllr Anne-Marie Simpson & Cllr Ben Manning |
| <b>Parish</b>      | West Hagbourne Parish Council              |
| <b>Date</b>        | 5 July 2023                                |

**Corporate Plan Annual Performance Report – Annual Report 2022-2023**

**Corporate Plan Performance Report – Fourth Quarter**

Climate Action Plan Performance Report – Fourth Quarter

**Planning surgeries for town and parish councils**

The planning team holds monthly surgeries for members of town and parish councils to



discuss general planning queries. To book their 15-minute online meeting they should use [this planning surgery link](#).

If there are any questions, please contact Emily Hamerton

[emily.hamerton@southandvale.gov.uk](mailto:emily.hamerton@southandvale.gov.uk)

## **Find out about grants and meet our Community Hub**

SODC officers will be at the Crowmarsh Pavilion in Crowmarsh Gifford, Wallingford, OX10 8EB on Monday 17 July between 1-5pm to meet with voluntary sector groups, town and parish councils and residents to provide advice and guidance on grants and to talk through the support our SODC Community Hub can give; here is more information:

### Grants funding advice session

This will be an opportunity for people to discuss a project they might want grant funding for, and to ask officers questions about eligibility or the application process for all our varied grant schemes.

People can book a face-to-face meeting with our grants team by emailing [grants@southandvale.gov.uk](mailto:grants@southandvale.gov.uk) or calling 01235 422405. Or if unable to attend then call or arrange a Teams meeting another time. If you have any questions, please call Madeline Swain on 07849 574863 or Lynsey Green on 07510 921690.

### Meet our Community Hub team

The Community Hub team will also be there to meet residents to provide advice and guidance and to talk through the support available through our Community Hub. This includes Cost of Living, food support, becoming a host for Homes for Ukraine scheme or offering support to guests on the Homes for Ukraine scheme.

- **Call:** 01235 422600
- **Email:** [communitysupport@southandvale.gov.uk](mailto:communitysupport@southandvale.gov.uk)
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### **Rural England Prosperity Fund**

More than £1.2m is being made available to help improve the rural economy across our districts. We've secured funding from the government's Rural England Prosperity Fund, which can be used to provide a boost to projects such as creating rural business hubs, setting up community energy schemes and diversifying farm businesses beyond agriculture.

Any organisation with legal status will be able to apply for the funding when it opens in the Autumn this year. This will include

- public sector organisations



- higher and further education institutions
- private sector companies
- voluntary organisations
- registered charities

Before the application process begins our Economic Development team wants to understand which organisations might apply and for what type of project, and so is asking anyone interested to send an Expression of Interest in the run up to the funding scheme opening later this year.

There are more details on the scheme on the [South](#) REPF page and [Vale REPF page](#). Anyone with questions about the scheme please email [business.support@southandvale.gov.uk](mailto:business.support@southandvale.gov.uk).

## **Oxfordshire Food Strategy & South and Vale Food Action working group**

At a meeting of Full Council on 14 July 2022 members passed a motion to support farming and the food system in our district which included commitments to support sustainable food production and to reduce food waste. Work on implementation is ongoing through the [Oxfordshire Food Strategy](#) and the development of a South and Vale Food Action Working Group to shape district action plans.

### Creating an action plan

An initial meeting, which Cllr Ben Manning attended, was held on 9 June for a range of representatives including farmers, local food producers, food banks, nutrition specialist and local shops.

Lots of ideas were shared and connections made to tackle cost of living, promote healthy eating and make the most of local partnerships to make healthy food more available and support local producers and sellers. To find out more about the Oxfordshire Food Strategy and the South and Vale Food Action Working Group and how to get involved please email [communityconnectors@southandvale.gov.uk](mailto:communityconnectors@southandvale.gov.uk)

## **Homes for Ukraine**

In Oxfordshire, many arrangements between hosts and Ukrainian nationals are coming to an end. Alongside Oxfordshire County Council and the other districts, we are launching a



campaign aimed at encouraging landlords to come forward for more information about housing Ukrainians. They may be current landlords or people considering becoming landlords.

Many Ukrainians in Oxfordshire will have settled in local communities and found work, so identifying a range of affordable properties across the county is very important to allow them to start rebuilding their future with more independence.

Please help to spread the word by sharing with your local networks. Landlords can contact the central housing team by emailing [oxfordshirehousingcapacity@southandvale.gov.uk](mailto:oxfordshirehousingcapacity@southandvale.gov.uk) or calling 07858687569 or 07849574859. For more information, visit our [South Oxfordshire Homes for Ukraine webpage](#) and [Vale of White Horse Homes for Ukraine webpage](#)

## **Waste Survey**

We've launched a new survey to find out what residents think about our waste and street cleaning services. We will use the feedback to identify what aspects of our waste service people are happy with as well as the areas where we could do better.

Residents can complete the [waste survey](#) online now. Comments are open until Monday 10 July 2023.

If anyone has questions or requires the survey in an alternative format (for example large print, Braille, audio, email, Easy Read and alternative languages) they should email [waste.team@southandvale.gov.uk](mailto:waste.team@southandvale.gov.uk) or call 01235 422146.

## **Have your say on our Air Quality Action Plan**

We launched the survey on the council's new joint Air Quality Action Plan (AQAP) to coincide with Clean Air Day (15 June). The AQAP sets out proposals for the next four years to improve air quality in the districts. This includes the good news that most places have seen a consistent reduction in one of the main measured pollutants: nitrogen dioxide

Wallingford, Watlington and Abingdon have seen the levels of the pollutant nitrogen dioxide fall below the national objective level over the past three to five years so it is "proposed they will no longer be designated Air Quality Management Areas (AQMAs) in the future. Air quality monitoring will continue at those places.

Click here to complete the [AQAP survey](#).



## **Didcot prepares to party!**

Head to Didcot this summer, the place to be for free and fun activities for everyone to enjoy from the 22 July – 30 August. The Didcot Garden Party launches on Saturday 22 July with events at Cornerstone Arts Centre that will start at 11am and run through until 3pm.

The Didcot Garden Party brochure is available to pick up from the Cornerstone Arts Centre, Didcot Library, Didcot Civic Hall and the Great Western Park Community Centres.

You can also download the brochure via the [Vale Didcot Garden Town webpage](#) or the [Didcot Garden Town Latest News page on the South website](#) with details of all the free and fantastic events, performances, sports and activities taking place.

**For Council news webpage with links to news pages, Facebook, Twitter, Instagram and register for email alerts click [here](#)**