

**WEST HAGBOURNE PARISH COUNCIL
ANNUAL GENERAL MEETING HELD ON 14TH MAY 2009
MINUTES**

Location: Hagbourne Primary School

Present: Phil Taylor (PT), Sue Totterdell (ST), Marion Judd (MJ)

Members of the public present: Paul Chambers, Footpath Secretary, The Ramblers Association

Apologies: Tom Barker & Cllr Patrick Greene

1. Election of Chair

Phil Taylor stepped down as Chair, and was then re-elected Chairman of the Parish Council, proposed by Marion Judd and seconded by Sue Totterdell. The Declaration of Acceptance of Office was signed by the Chairman in the presence of the Clerk.

2. Election of Vice-Chair

Marion Judd was proposed by Sue Totterdell, seconded by Phil Taylor and elected unanimously

3. Minutes of meeting on 8th May 2008

The Council passed amended minutes as a true and correct record.

4. Matters arising

There were no matters arising.

5. Reports from other bodies

The following written reports were presented to the Council:

- a) East and West Hagbourne Cemeteries Committee
- b) Hagbourne Parochial Charities
- c) Hagbourne School Governors
 - Thinking about the future, and the removal of Upton from the catchment area some years ago, the question was raised as to the formal representation of the Parish on the Governing Body of Hagbourne School. PT to speak to Lynne Carter to ask what her involvement is.
- d) Hagbourne Village Hall Committee – not received yet. To be added to final report for the files.
- e) Parish Plan Steering Group
- f) Western Villages Alliance

6. Appointment of trustees and representatives on other bodies

No action required.

7. Annual Accounts and authorisation of cheques drawn

The Annual accounts were presented to the Council. The Council approved these as a true record of the Council's receipts and payments and financial position.

The Council approved all cheques drawn during 2008/09 (as attached schedule).

8. Renewal of subscriptions

The Council decided to renew the subscriptions to the Oxfordshire Association of Local Councils and the Oxfordshire Rural Community Council.

9. Donations

The Council decided to make donations of £25 each to Didcot Volunteers Centre, Didcot Citizens Advice Bureau, the Royal British Legion, South & Vale Carers, Home Start and Against Breast Cancer.

10. Insurance arrangements

The Council decided to:

- a) Renew the policy with Allianz Insurance plc in accordance with the renewal notice
- b) Trough by the pond has been added to the policy.

11. Banking arrangements

The Council decided to:

- a) Reappoint Barclays bank as the Council's bankers, but to monitor and review if more appropriate arrangements become available elsewhere.
- b) Current Clerk to remain responsible for the cheque book until a replacement is found for the position.

12. Any Other business

None.

Chairman..... Date.....